Graduate Council Meeting Minutes
November 18, 2009
11:00 a.m.
CETES Room 207
(Approved)

Council Members: Dr. Ronna Vanderslice  Dr. Buddy Odom  Dr. Jennifer Dennis
Dr. Lynda Robinson  Dr. Ali Soylu  Dr. Marge Kingsley
Dr. Ken Masters  Dr. Jim Hawkins  Dr. Michelle Smith
Ms. Rosalyn Cash  Dr. Lawrence Weinstein
Ms. Linda Phillips (ex officio, non-voting)
Ms. Claudia Edwards (ex officio, non-voting)
Ms. Bernadette Lonzanida (ex officio, non-voting)
Ms. Zoe DuRant (ex officio, non-voting)

Members present: Dr. Vanderslice, Dr. Odom, Dr. Dennis, Dr. Hawkins, Dr. Masters, Dr. Robinson, Dr. Soylu, Dr. Smith, Dr. Weinstein, Zoe DuRant, Claudia Edwards, and Renee Roach for Linda Phillips.

Members absent: Ms. Rosalyn Cash, Dr. Marge Kingsley, and Ms. Bernadette Lonzanida

Proceedings:

The meeting was called to order by Co-chair Dr. Ronna Vanderslice.

Dr. Dennis moved and Dr. Weinstein seconded to approve the minutes of the October 28 meeting with one minor correction. Motion carried.

I. Old Business

A. Update on items sent to Dr. McArthur:
   1. Second Master’s Degree policy—recommendation sent to Dr. McArthur—no updates
   2. Admission Terminology Change—sent to Dr. McArthur—no updates
   3. English Proficiency Policy—sent to Dr. McArthur—no updates
   4. Psychology program and course modifications sent to Dr. McArthur
   5. Incomplete grade policy sent to Dr. McArthur

B. Graduate faculty requirements
   1. Dr. Masters moved to change “Regular” status to “Full.” Dr. Robinson seconded; motion carried.

   2. Dr. Robinson moved and Dr. Masters seconded Dr. Odom’s recommendation that all current graduate faculty appointments begin on the day of final approval of the new criteria. Motion carried.

   Revised version follows.
D.1 GRADUATE FACULTY REQUIREMENTS

CRITERIA FOR GRADUATE FACULTY APPOINTMENT

D.1.1 FULL APPOINTMENT

1. Faculty must hold a terminal degree from a college or university accredited by a regional accrediting agency with a minimum rank of assistant professor.
2. Faculty must be employed full-time with a minimum of three years’ experience to include graduate instruction and research;
3. Faculty must have completed substantial and ongoing scholarly activity as evidenced by
   b. Publishing or have article(s) accepted for publication in juried (referred) journals;
   c. Presenting paper(s) at juried professional conferences or meetings;
   d. Reviewing manuscripts or books at the request of journal editors or publishers;
   e. Obtaining grant(s) from external agencies;
   f. Participating in performing arts or fine arts activities that have been approved under the auspices of peer review; or
   g. Demonstrating other forms of scholarly activity as approved by the committee.
4. Term of appointment is 6 years.

D.1.2 ASSOCIATE APPOINTMENT

Appointment to graduate faculty is permitted for faculty who do not meet qualifications for full appointment. Faculty who apply for associate appointment are eligible for two (2) year terms, renewable twice for a maximum of six (6) years.

D.1.3 PROVISIONAL APPOINTMENT

The candidate must hold a master’s degree to include fifteen (15) graduate hours in the field in which they teach or the candidate must have significant experience in the field in which they teach.

All appointments expire at the end of the summer term and must be renewed annually. These appointments are valid for specified courses only.

All appointments to graduate faculty will be reviewed and approved by Graduate Council. All appointments will expire at the end of the summer term.
II. New Business

A. Dr. Odom explained that the M.S. in Entrepreneurial Studies program failed to meet the required minimum number of majors and graduates by the end of the 2008-2009 academic year. Therefore, the program and the Entrepreneurship Certificate must be deleted. Motion to delete the program was made by Dr. Hawkins and seconded by Dr. Robinson. The motion carried. Motion to delete the certificate was made by Dr. Hawkins and seconded by Dr. Robinson. The motion carried.

B. Approval of graduate faculty
   1. Oris L. Odom II: Dr. Robinson moved and Dr. Weinstein seconded to approve Dr. Odom as permanent faculty. Motion carried.
   2. Pamela Patterson Rogers: Dr. Soylu moved and Dr. Hawkins seconded to approve Dr. Rogers as permanent faculty. Motion carried
   3. Dwight M. Hite: Dr. Hite’s approval was tabled since his vita was not attached.
   4. Roxanne Gooch: Dr. Robinson moved and Dr. Weinstein seconded to approve Dr. Gooch as permanent faculty. Motion carried.
   5. Hassan Farah Ahmed: Dr. Hawkins moved and Dr. Weinstein seconded to approve Dr. Ahmed as temporary faculty. Motion carried.
   6. Kenneth David Smith: Dr. Robinson moved and Dr. Dennis seconded to approve Mr. Smith as temporary faculty. Motion carried.

C. Course Modification: Dr. Dennis requested to eliminate SPED 5203: Children and Youth with Special Needs as a prerequisite for SPED 5413: Instructional Methods for Students with Mild/Moderate Disabilities. The graduate faculty of the education department has decided that the background knowledge provided in SPED 5203 is not a necessary component to take SPED 5413. Dr. Robinson moved to approve; Dr. Hawkins seconded. Motion carried.

III. Next meeting: December 16, 2009 at 11:00 a.m.

IV. Meeting was adjourned at 12:00 p.m.