CAMERON UNIVERSITY
FACULTY COUNCIL
APPROVED MINUTES
September 4, 2002

Meeting was convened at 3:30 PM in Student Union Room 104.

1. ROLL CALL, AGENDA, AND CALL TO ORDER

Present: Kingsley, Morris, Janda, Bhattacharya, Zoubi, Reynolds, Smith, Jones, Dzindolet, Warren, Heflin, Reeves, Davis, Hodgson, Bausch, Branson, Netherland, Zhao, Snider, Raborn, Wright-Smith, Blackman

Absent: Logan, Hofmann, Smyth

Motion to approve the roll/agenda as called: Heflin; Second: Morris. The motion carried.

2. APPROVAL OF THE MINUTES FROM THE LAST MEETING

Motion to approve the Faculty Council Minutes of April 3, 2002 with corrections: Heflin; Second: Janda. The motion carried.

3. ANNOUNCEMENTS AND REMARKS FROM THE CHAIR

None.

4. COMMITTEE REPORTS

None. Committees will begin meeting during September.

5. OLD BUSINESS

Marge Kingsley indicated that the salary notification amendment to the Faculty Handbook which Faculty Council approved during the Spring of 2002 has been passed on to the provost. The administration is taking it under review.

Dr. Kingsley also pointed out that the student attendance policy amendment to the Faculty Handbook which Faculty Council approved during the Spring of 2002 will go to a vote of the full faculty during the Fall 2002 semester.

6. NEW BUSINESS

Marge Kingsley suggested that Faculty Council hold a special meeting at 3:30 PM on Thursday, September 19th. Several council members noted that Academic Festival V begins that same day and that a few committee members will be traveling to Oklahoma City for Oklahoma Commission for Teacher Preparation Program Review Training. Marge said she would take the issue up with president Ross and get back to the council.

The council discussed moving regular meetings to the fourth Wednesday of each month so that president Ross may attend meetings when necessary.
Motion to move meetings to the fourth Wednesday of each month at 3:30 in Student Union 104: Heflin; Second: Morris. The motion carried.

Marge noted that the administration had approved plans to distribute updated copies of the Faculty Handbook on CD Rom to every full and part time faculty member on an annual basis. This arrangement will regularly provide faculty with up to date copies of the handbook at a substantial savings over producing hard copies.

She also noted that the provost has undertaken the task of revising current faculty grievance procedures in the Faculty Handbook to remove inconsistencies and dated or confusing language, per the suggestion of the Faculty Council.

Committee Assignments for Faculty Council members during the 2002-2003 academic year were discussed and copies of all standing committee assignments were distributed by Rules Committee Chairperson Ted Snider. Some committees which met last year and are not included in the current list of standing committees are under review by president Ross and more information on them will be available at a later date.

Motion to approve 2002-2003 committee assignments: Snider; Second: Morris. The motion carried.

Marge noted that all committee reports should be submitted to the secretary of Faculty Council in electronic form on a regular basis, and 25 copies of each should be brought for distribution at Faculty Council meetings. Electronic copies should also be sent to Julie Duncan in ITS for posting to the Cameron intranet.

Ted Snider and LeAnn Reeves volunteered to serve as faculty representatives on the SGA university mascot committee.

Marge passed along a request from provost Sullivan for Faculty Council feedback regarding the issuance of incomplete ("I") grades at Cameron. The most vexing issue is that some students receive I's, fall into academic probation or suspension, lose their financial assistance, and then complete their work after extended periods of time and complain they never should have been suspended in the first place. Much discussion followed, with Faculty Council members adding that the student handbook says students have one semester to complete their work and have the I changed to a regular letter grade, while the registrar tells students that such decision are at the discretion of the instructor. Some also noted that problems also occur when students forget that they have I's, or want the I's removed from their transcripts after completing their work. Marge referred the issue to the Academic Standards Committee for further study.

Ted Snider noted that the Academic Appeals Committee considered 61 appeals in August, and denied readmission to 28 students.

7. ADJOURNMENT--

Motion to adjourn: Morris; Second: Janda. The motion carried.
Meeting adjourned at 4:23 P.M.

Submitted by,

Lance Janda,
Faculty Council Secretary