Faculty Committee

Tuesday September 21, 2004

Attendees:
Benson Warren  Chair  VPAA Gary Buckley - Guest
Stanley Bursten
Margery Kingsley
John Morris
Aubree Helvey
Marcy Blackburn
Mary Penick  Secretary

Benson Warren called the meeting to order at 2:00 in room 104 of the Student Union. The previous meeting minutes had a paragraph numbering error and should be corrected. The Previous meeting minutes were approved as corrected.

1.0 VPAA Gary Buckley attended this meeting and offered input on various topics

2.0 The best mechanism for faculty members to submit suggestions for the faculty handbook is to allow comments to flow either from the Dean(s) or to Committee members directly. The committee will encourage interaction with the committee by hearing their concerns and comments personally and then bringing them to the attention of the committee. Dr. Buckley will send out a memo to the Faculty at large and tell them to submit comments to Benson Warren via email.

3.0 Temporary positions are meant to be “temporary” and therefore would be advertised each year. A person who is a full-time, regular faculty member should have the title of Instructor instead of the previously used “temporary” designation.

4.0 The committee recommended to the VPAA that all members of the faculty should have a hard copy of the Faculty Handbook. Currently, it is only available online.

5.0 The handbook requires Deans to provide comments on individual plans for the upcoming academic year. The intention of the handbook was a “casual oversight” instead of an in-depth review or laborious comments provided by the Dean. The committee hopes the VPAA will share the intent of the handbook with the Deans.

6.0 The next meeting will be held in the Student Union room 104 on Tuesday 28 September 2004.

7.0. Benson adjourned the meeting at 3:30 p.m.