FACULTY SENATE MINUTES

August 31st, 2012

1. Call meeting to order: Dr. Heflin called the meeting to order at 3:05pm.
2. Roll call of faculty members:
   a. In attendance:
      i. School of Business:
         1. Ali Soylu
      ii. School of Education and Behavioral Sciences
         1. Yoonsin Oh
         2. Lynda Robinson
      iii. School of Liberal Arts
         1. Eric Abbott
         2. Edna McMillan
         3. Rou Couch
         4. Gary Kowaluk
         5. Sarah Janda
         6. Yingquin Liu
         7. Jeffery Metzger
         8. Chao Zhao
         9. Justin Walton
      iv. School of Science and Technology
         1. Irene Corriette
         2. Tahzeeba Frisby
         3. Rebecca Easley
         4. Elizabeth Miller
         5. Frankie White
         6. Abbas Johari
         7. Keith Vitense
      v. Library
         1. Jason Smith
      vi. Cameron Adjunct Faculty
      vii. Organizational Leadership
         1. Mary Penick
      viii. Student Government
         1. Colten Kennedy
   b. Absent
      i. School of Business
         1. Syed Ahmed
      ii. School of Education and Behavioral Sciences
1. Cova Newman
2. Joanni Sailor
3. Andra Hunt
   iii. School of Science and Technology
   iv. Library
   v. Cameron Faculty Adjuncts
      1. None Present
   vi. Organizational Leadership
   vii. Student Government
3. Set permanent agenda items for the school term.
   a. Dr. Heflin distributed the proposed Faculty Senate Permanent Agenda for academic year 2012-2013. The proposed agenda includes but is not limited to:
      i. Retention and Graduation
      ii. Handbook Revision
      iii. Safety
      iv. Committee Structure and Revisions
      v. Committee Reports
      vi. Legislative Report
   b. Faculty Senate Meetings will be the 2nd Friday of each month. Our next meeting will be on Friday September 14th, 2012. President Ross will address the Faculty Senate.
   c. Motion was made and seconded to accept the Permanent Faculty Senate Agenda for academic year 2012-2013 as proposed.
   d. Motion passed with unanimous vote.
4. Chairs report.
   a. Dr. Heflin reported that the President Elect and the Secretary have met with both President Ross and Provost McArthur.
      i. Dr. McArthur made it clear that we report directly to the President with only the motions made and passed by the Faculty Senate.
      ii. The President has 45 days to respond to our motions.
      iii. Retention and Graduation rates are very important.
      iv. Capstone courses are a goal for all departments. Last year the university failed to meet the criteria for a final assessment and was fined $15,000.
5. Faculty Senate Constitution.
   a. Please read the Faculty Senate Constitution. We will be considering revisions to it in the future.
6. Assessment.
a. Last year the university failed to meet the criteria for a final assessment and was fined $15,000.

7. Portfolio Transmittal Form.
   a. Dr. Heflin distributed a copy of the Provost’s Faculty Transmittal Form. The Provost would appreciate suggestions to further improve the form.

8. Faculty Senate Committee Chair and Secretary
   a. A discussion ensued pertaining to the appointment/election of Faculty Senate members to committees. Keith Vitense suggested that, in pursuit of a practical solution to past practices of electing Faculty Senate members to committees, the chair of Faculty Senate be allowed to appoint members to committees. Although a motion was made and seconded, further discussion followed and a vote was not taken. This topic will be tabled until time allows for further discussion.
   b. Open committee positions were presented to the Faculty Senate and volunteers were requested. The following is the result of this action:
      i. Academic Standards and Policies
         Chair: Jeff Metzger
         Secretary: Mike Estep
      ii. Faculty Committee
         Chair: Mike Dunn
         Secretary: Ric Jerez
      iii. Fringe Benefits and Retirement
         Chair: Lynda Robinson
         Secretary: Jason Smith
      iv. Long Range Planning Committee
         Chair: Ali Soylu
         Secretary: Lynda Robinson
         Member: James L. Heflin, Chair, Faculty Senate
         Member: Mike Dunn, Chair Elect, Faculty Senate
         Member: Rebecca Easley
      v. Rules Committee
         Chair: Justin Walton
         Secretary: Elizabeth Miller
         Member: James L. Heflin, Chair, Faculty Senate
         Member: Mike Dunn, Chair Elect, Faculty Senate
         Member: Ric Jerez, Secretary, Faculty Senate
         Member: Liu Yingqin
         Member: Tahzeeba Frisby
         Member: Abbas Johari, Past-President of Faculty Senate.
      vi. President’s Planning Committee
vii. Recruitment Committee
   Eric Abbott

viii. Research Committee
   Ali Soylu

ix. Student Services Committee
   Gary Kowaluk

x. Teacher Education Committee
   Irene Corriette

xi. Teaching and Learning Committee
   Syed Ahmed

   c. Motion to accept the volunteers/elected members to committees was made by Sarah Janda and seconded by Eric Abbott. Motion passed by unanimous vote.

9. Planned special presentations.

10. Adjourn Meeting.
   a. A motion to adjourn was made by Eric Abbott and seconded by Abbas Johari. Motion passes by unanimous vote.