Graduate Council Minutes
November 20, 2008
(Approved)

Council Co-Chairs present: Dr. Ronna Vanderslice and Dr. Buddy Odom
Council Members present (voting): Dr. Jennifer Dennis, Dr. Jim Hawkins, Dr. Margery Kingsley, Dr. Lynda Robinson, Dr. Lawrence Weinstein, Ms. Megan Foster
Council Members present (non-voting): Ms. Claudia Edwards, Ms. Bernadette Lonzanida, Ms. LaQuita Shaw
Council Members absent: Dr. Terrence Paridon, Dr. Michelle Smith
Guest: Zoe Durant - Director of Admissions

Proceedings

Meeting was called to order by Co-chair, Dr. Vanderslice at 2:00 p.m.
No prior minutes
Introduction of new members
Two new members of the graduate council were introduced. Those new members are Dr. Jim Hawkins representing the M.S. in Education Leadership program and Dr. Lynda Robinson representing the M.Ed. in Reading.

Other Business
A. Old Business
B. New Business
1. Request to Modify Course EDUC 5283: Internship in School Administration. Dr. Dennis explained that the request would create a prerequisite-completion of 6 graduate hours in the education leadership program and completion of or concurrent enrollment in EDUC 5203. Dr. Hawkins made the motion to approve and Dr. Weinstein seconded the motion. Motion carried.
2. EDUC 5583: Writing for Professional Portfolios & Presentations. This course is an introduction to research and technology designed specifically for the school administrator. The techniques and uses of research are implemented through the use of technology as a research tool and communications portal. The policies and administration of technology will be the primary focus of research conducted in this class. Dr. Robinson made the motion to approve and Dr. Hawkins seconded the motion. Motion carried.
3. Request for Program Modification. Master of Science in Educational Leadership. Students are currently required to take EDUC 5103: Introduction to Graduate Research. With this modification students will be able to select one of two research courses, either EDUC 5103 Introduction to Graduate Research (currently offered) OR EDUC 5583: Research and Technology for Educational Leaders. EDUC 5583 is data driven through technology and Claudia Edwards, graduate advisor will
direct the MS Ed Leadership student’s to EDUC 5583. Dr. Robinson made the motion to approve and Dr. Weinstein seconded the motion. Motion carried.

4. Second Master’s Degree policy. Dr. Vanderslice contacted students from Lawton that graduated from other universities to determine why they did not attend Cameron for their graduate degree. From the contacts, it was determined that other universities accept hours from another master’s degree. For example, if a Master of Arts (MAT) student received their MAT from Cameron and wanted to return to Cameron to get their M.S. in Ed Leadership degree, Cameron University would not accept any of the MAT degree hours toward their MS Ed Leadership degree.

Dr. Vanderslice spoke to Linda Phillips and Dr. McArthur to see if there were any Regent’s policies that would not allow us to accept credit that were already applied to another degree. Ms. Phillips and Dr. McArthur were not aware of any such regulation. Since other universities (East Central University and SWOSU) allow accepting of previous credits we are losing students. Not allowing our CU graduates to transfer 12 credits to another Master’s degree at CU is hurting our enrollment. If we decide to make this change this will not have to go to the Regent’s since it is just a Cameron University policy.

According to our current graduate catalog 2007-2008 this is the following policy:

TRANSFER OF CREDITS
A student may request that a maximum of twelve semester hours of graduate credit earned at other regionally accredited institutions of higher education be transferred to a graduate degree program at Cameron University, provided they have not previously been applied to another graduate degree. Transfer credits must have been earned within six years prior to the completion of the master’s degree at Cameron University and must fit within the student’s Plan of Study. Students may petition for a transfer of credits after they have completed twelve hours of graduate courses at Cameron University with a cumulative GPA of 3.00 or above. Forms are available in the Office of Graduate Studies, from graduate advisors, and online at www.cameron.edu/graduate

In the graduate catalog we would like to recommend that the words “provided they have not previously been applied to another graduate degree” be deleted. At this time it would only be allowed for the School of Education and Psychology. During the discussion Dr. Odom was not present at the time so the School of Business would like to wait to discuss it
further. The motion was made by Dr. Weinstein and seconded by Dr. Dennis. Motion carried.

Also, it was recommended that we add a sentence stating that transfer credit must be either with a grade of an “A” or “B.” Dr. Weinstein made the motion to approve and Dr. Hawkins seconded. Motion carried.

**Proposed changes to the graduate catalog:**

**TRANSFER OF CREDITS**
A student may request that a maximum of twelve semester hours of graduate credit earned at other regionally accredited institutions of higher education be transferred to a graduate degree program at Cameron University. Transfer credits must have been earned within six years prior to the completion of the master's degree at Cameron University and must fit within the student’s Plan of Study. Students may petition for a transfer of credits after they have completed twelve hours of graduate courses at Cameron University with a cumulative GPA of 3.00 or above. The courses that are for transfer credit must be either a grade of an “A” or “B.” Forms are available from your graduate advisor or online at www.cameron.edu/graduate.

5. Admission terminology change. With the changes of the Office of Graduate Studies now under the Office of Admissions the terminology has been questioned because it seems confusing and could be more concise if there were fewer categories. Zoe Durant, Director of Admission, was available to bring this item before the council. One example would be to place the temporary category under the Conditional category.

Members of the council were asked to review the proposed changes on pages 7-10 and the items will be discussed at the next meeting. Zoe Durant was also asked to attend the next meeting and she agreed to attend.

It was also discussed that for non-degree seeking students that all transcripts should be required. Currently, the catalog states on page 12 that non-degree seeking students are required to provide only the transcript from the institution where the highest degree was earned. This was discussed at a previous graduate council meeting and was approved but it needs to be changed in the graduate catalog. Also, a comment was made that at the undergraduate level they require all transcripts even if they are non-degree seeking.

6. Graduate Faculty Ranks. We need to look at the rank and status of those that are on Graduate Faculty. We need to revisit standards for research and recommend the minimum approach. Some faculty remain on temporary graduate faculty status because they didn’t meet the research
requirements. Some discussion took place about the options of having a probation status until faculty have met the requirements.

Dr. Vanderslice asked members of the graduate council to please read Appendix D and make suggestions for our next meeting. What should we delete and change, make notes. For an example, “What should be the criteria for temporary graduate faculty?”

Announcements and Comments

Graduate Catalog updates. Each program is responsible for making their changes and then routing though their appropriate Dean.

Future Meeting day and time. Dr. Vanderslice also asked members to consider the next time for the next meeting. A suggested date of January 7, 2009 at 2:00 p.m. was made. Dr. Vanderslice will be sending an email to confirm the date and time.

Comments. Members of the Education faculty would like to recommend that at the next Graduate Preview Night that we have breakout sessions. LaQuita Shaw told them she would ask Marshana Moore, the new Graduate Admissions counselor to contact them. Graduate preview night will be added to the next meeting agenda.

The meeting was adjourned by Dr. Vanderslice at approximately 3:05 p.m.