Minutes
Institutional Assessment Committee
3:00 pm, January 6, 2011
Boardroom, Administration Building
Cameron University
Lawton, OK


Members Absent: Jim Heflin, Jennifer Holland, Frank Myers, and Mary Penick

Chair Benson Warren called the meeting to order at 3:00 pm. The minutes of the October and November meetings were considered, and Karla Oty noted that the room number for the November meeting was incorrectly listed and should be 111. The minutes were approved as corrected.

Warren also reported that Frank Myers had moved to a new position and would need to be replaced on the committee.

Karla Oty reported on some of the information gleaned from the PQIR process, presentations, and faculty questionnaire. Spirited and thoughtful discussion ensued. John McArthur observed that chairs thought comments on presentations were more targeted and that deans reported feeling more educated about the assessment process. Two suggestions made by respondents for the committee to consider include sponsoring workshops on various aspects of assessment and providing mentoring for departments who need or would like assistance with assessment.

General Education will present its PQIR on February 4th and 11th from 9:30 to 10:45 am. Enrollment Management will also present, possibly in February, on a date not yet set. Reviewers are needed for those presentations.

Some consideration has been given to adopting Weave Online, an assessment software program. Redlands Community College in El Reno, Oklahoma uses it and like it. Karla Oty speculated that perhaps a trip to El Reno to look at the program and talk to some of those who have used it would be useful.

Warren asked members to email him with times they will be available for IAC meetings during the spring semester.

David Fennema moved to adjourn the meeting and Howard Kuchta seconded the motion. After an affirmative vote, the meeting adjourned at 4:30.

Carolyn Kinslow
Secretary