

Council of Deans

Date: Wednesday, September 23, 2015  
Location: Administration Boardroom

Time: 2:00 p.m.

❖ Approval of Council of Deans Minutes – August 5, 2015 Meeting (pages 1-2)

❖ Discussion Items:

1. Copyright compliance policy----AVP Burgess (pages 3-11)
2. Real ID Act (pages 12-13)
3. 2016-2017 Academic Calendar (pages 14-15)
4. Tuition waivers and scholarship process
5. IDEA evaluation format
6. Early Alert Update—Dr. Oty (page 16)
7. Enrollment Update—Dr. Oty (page 17-19)
8. Remaining Seat Report—Dr. Oty (page 20)

❖ Reminders:

1. Night classes will be centralized for Spring 2016—Classes after 5:00 pm will be scheduled in these buildings: Library, Academic Commons, McMahon Centennial Complex, Aggie Rec Center, Nance Boyer Hall, Sciences Complex, Ross Hall, Music Building, and Howell Hall. Please review all schedules prior to submission to ensure classes meet Standardized Scheduling times or have received a variance and that all night classes are located in the buildings identified above.

❖ Important Dates:

- Council of Deans – Wednesday, October 7, 2015 at 2:00 p.m. in the Administration Boardroom
- Chair Development Meeting – October 9, 2015 at 8:00-9:30 a.m. in the IBC/RMA Executive Boardroom
- Council of Chairs – Thursday, October 22, 2015 at 2:00 p.m. in the IBC/RMA Executive Boardroom
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>	<u>Location</u>
October 27-28, 2015	September 3	September 18	Lawton
December 1-2, 2015	October 8	October 22	Norman

- The Oklahoma State Regents for Higher Education
  - October 21-22, 2015
  - November 5, 2015
  - December 2-3, 2015

- September 28, 2015 – Last date to withdraw with an Automatic "W" (1<sup>st</sup> 8 week classes)
- October 5, 2015 – All information entered into WEAVEonline and designated as “final” (Academic Programs, Library, University Success Programs, and Developmental Education)
- October 5, 2015 – Last date to withdraw from a class with signature (1<sup>st</sup> 8 week classes)
- October 5, 2015 – All information entered into WEAVEonline and designated as “final” (Academic Programs, Library, University Success Programs, and Developmental Education)
- October 12, 2015 – 1<sup>st</sup> 8 week classes end
- October 13, 2015 – 2<sup>nd</sup> 8 week classes begin
- October 13, 2015 – 3<sup>rd</sup> Annual Stem Summit
- October 14, 2015 – Final grades posted by 4:00pm (1<sup>st</sup> 8 week classes)
- October 14, 2015 – Mid-term grades posted by 4:00pm (16 week classes)
- October 15-18, 2015 – Fall Break
- October 22, 2015 – All adjuncts teaching 2<sup>nd</sup> 8 weeks (S8 position suffix) and all full-time faculty should be locked by the appropriate Dean/Supervisor and all 2<sup>nd</sup> 8 week payroll action forms submitted to the Human Resources Department by 5:00 p.m.
- October 23, 2015 – India Night
- October 31, 2015 – Student computer labs software installation requests for spring 2016 due
- December 3, 2015 – Leadership Institute – Live2Lead webcast through the John Maxwell Company (CU in conjunction with the Rotary Club), from 7:00 am – 12:00 pm, McCasland Ballroom. Contact Dr. Burgess for more information.
- December 4, 2015 – Chair Development Meeting, 10:30am-12:00pm in the IBC/RMA Executive Boardroom
- January 22, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom
- February 19, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom
- March 11, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom
- April 8, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom