GRADUATE COUNCIL MEETING  
APPROVED MINUTES  
November 19, 2007

MEMBERS PRESENT
Dr. Lance Janda - Associate V.P. for Enrollment Management/Graduate Coordinator - Council Chair  
Dr. Ronna Vanderslice - Dean, School of Education and Behavioral Sciences  
Dr. Aubree Helvey - School of Business  
Dr. Terrence Paridon - School of Business  
Dr. Jennifer Dennis - School of Education and Behavioral Sciences  
Dr. Michelle Smith - Chair, Education Dept, School of Education and Behavioral Sciences  
Ms. Claudia Edwards - School of Education and Behavioral Sciences,  
Education and Psychology Graduate Advisor (Ex-Officio)  
Student Representative - Whitney Burris  
Ms. LaQuita Shaw - Graduate Enrollment/Admissions Coordinator - Guest

MEMBERS ABSENT
Dr. John Courington - Interim Dean, School of Business  
Dr. Lawrence Weinstein - Chair, Psychology Dept, School of Education and Behavioral Sciences  
Dr. Mohammad Tabatabai - School of Science and Technology  
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Graduate Advisor (Ex-Officio)  
Student Representative - unfilled slot

I. Call to Order

The meeting was called to order at 3:40 p.m. in North Shepler 3rd floor conference room by Dr. Lance Janda.

II. Approval of Minutes

Dr. Janda presented the minutes from the June 14th meeting to approve as there was no quorum at the time along with a statement from Dr. Paridon regarding a summer grade change. Dr. Dennis motioned to approve the minutes and to include Dr. Paridon’s statement. Dr. Helvey seconded. The motion passed.

Dr. Janda presented the minutes from the October 24th meeting for approval. Dean Vanderslice motioned to approve; Dr. Paridon seconded. Motion passed.
III. Announcements

A. Graduate Preview Night was a huge success with over 100 potential graduate students in attendance. Unfortunately, graduate enrollment is down for Spring 08. The telecounselors will be calling and any help with specific students is appreciated.

B. Enrollment is also down for Spring at the undergrad level; and admissions is doing all they can to contact students and encourage them to enroll. Dr. Janda asked all departments to get the word out to help and said he hopes faculty are calling also as they have a relationship with students.

IV. Old Business

A. A student appeal went to Dr. McArthur and he said to allow the student to enroll in January 08. Dr. Paridon asked about the required year suspension and asked if that policy had been changed? Dr. Janda stated the policy is still in place but we ultimately erred on the student's side.

B. Dr. Janda asked about the Graduate Catalog updates and how they were going. Dean Vanderslice said they were almost done. Claudia asked about the English requirement and if we had heard anything from Dr. McArthur. Dr. Janda stated Dr. McArthur said he still had to get with the regents about it.

V. New Business

A. Dr. Janda passed out the updated Grad Faculty membership lists and asked for feedback.

B. There are two applicants for Penn Grad Faculty:

Steyn/ Business Dept
Dr. Dennis motioned to approve; Dr. Smith seconded. Motion passed

Soylu/ Business Dept
Dr. Dennis motioned to approve; Dr. Smith seconded. Motion passed.

C. Modification Request for Education courses presented for approval.
- Educ 5613 -- added undergrad pre-req courses. (Per Dean Vanderslice, we grandfather in students.) Dr. Paridon motioned to pass. Dr. Helvey seconded. Motion passed.
- Educ 5643 -- took grad pre-req 5603 away. Dr. Paridon motioned to pass. Dr. Helvey seconded. Motion passed.
- Educ 5653 -- changes were 1) had to be specific to elementary or middle/high school and 2) can not be taken concurrently. Dr. Paridon motioned to pass. Dr. Helvey seconded. Motion passed.
- Educ 5683 - changes were discussed previously during discussion of the other three courses. Dr. Paridon motioned to pass. Dr. Helvey seconded. Motion passed.
D. Dr. Janda raised a question regarding the issue of graduate students auditing classes. No policy in the Grad Catalog about auditing classes exists so to address a request that came in the week prior to the Graduate office, we used the undergrad catalog to form a response. Discussion followed. The decision was made to bring it up at the next Grad Council meeting.

VII. The next Graduate Council meeting is scheduled for December 13, 2007, in the 4th floor conference room (413), North Shepler.

VIII. Dr. Janda asked if there were any questions or anything else to discuss. There was not. Dr. Paridon motioned to adjourn. Dr. Helvey seconded. Motion passed. Adjourned at 4:20.