Deans’ Council Agenda
January 11, 2005

I. Old Business:
Research Day at the Capitol: I have one nomination. Please let me know if you have others. One student will participate. Deadline to me is January 19, 2005.

Course Redesign Workshop – Was there any interest in the Course Redesign Workshop in Phoenix? Deadline for a proposal for funding from the Regents is January 18 – I will need by January 17th to assure getting it submitted.

Faculty-in-Residence: I have contacted Keith Vitense to assemble a group from Faculty Senate to develop guidelines for our Faculty-in-Residence Program.

II. Key Objectives (Handout) – The key objectives are a list from Plan 2008 that was presented to the Regents in July. They are key topics to be addressed this academic year. We’ll look at progress on it and see where we might need to focus some attention.

III. Online course roster comparisons. An issue that may seem trivial but leads to problems is the discrepancies that occur between CU rosters and Blackboard rosters for online courses. I have attached a rough proposed solution for some discussion (Handout).

IV. The nature of these meetings. In particular, what other topics do we need to address on a more prolonged basis? Are there guests we need to bring in?

V. Around the table

Deans’ Council Schedule
January 18, 2005 – Frank Zittle will visit about his role in Academic Research
January 25, 2005 – Kim Winkelman will visit from CNC to talk about their vision and our collaboration (this one might be a little "iffy" depending on Regents meeting schedule).
February 1, 2005 – Priscilla Sacks will come from Ft. Sill to share a recent needs assessment and other aspects of our cooperation with Ft. Sill.

Calendar notes
January 24, 2005 – Fall and Summer schedules due to Registrar
Week of February 7 – Homecoming Week
March 14-18 – Spring Break
October 14, 2005 – Convocation

Opportunities
Creativity in Motion/Thatcher Hoffman Smith Prize from OU College of Arts and Sciences: Field open – looking for a creative project. Focus is on the process itself, not a completed project. Deadline is January 15, 2005. Web site at http://cim.ou.edu.


December 10, 2004

Dear Presidents of Institutions in the State System:

Re: Research Day at the Capitol 2005

On behalf of the Oklahoma State EPSCoR Committee and the State Regents, I am very pleased to invite your institution to participate in a celebration and recognition of undergraduate student research at the State Capitol on March 21, 2005. Each campus is invited to nominate one research project conducted by an Oklahoma undergraduate student with the exception of OU and OSU. Because OU and OSU have multiple colleges with research programs, those universities may submit up to four (OU-Norman 2; OUHSC 2; OSU 4) undergraduate nominations.

Research Day at the Capitol is an annual event sponsored by the Oklahoma State Regents for Higher Education, Oklahoma Experimental Program to Stimulate Competitive Research (EPSCoR) and the National Science Foundation. The purpose of Research Day is to inform the Legislature and the public about the high quality research being conducted at Oklahoma’s universities. This annual event, inaugurated in 1996, will showcase undergraduate research in the areas of science (including social science), technology, engineering, and mathematics.

Students nominated will prepare a poster display to be presented in the rotunda at the Capitol and be visited by their districts’ state representatives. Each student participant will receive a $250 stipend to defray the cost of preparing the poster. In addition, posters will be competitively judged and students will be eligible to receive awards. The details of the program and schedule of activities are given in the attachment to this letter. The deadline for nominations is January 24, 2005.

I hope that your institution will participate in this unique event.

Sincerely,

Paul G. Risser
Chancellor

PR/sw
attachments
Key Objectives 2004-05

June 21, 2004

- **Enhance Academic Quality**
  - Provide comprehensive training for deans and department chairs
  - Implement the annual faculty evaluation process in the revised Faculty Handbook
  - Pilot Post-Tenure Review
  - Continue and expand faculty development opportunities
  - Expand academic honors program

- **Continue Progress in Becoming the University of Choice**
  - Expand and refine student recruitment efforts
  - Focus on retaining and graduating students
  - Develop an Academic Advisement Center
  - Review and modify as needed courses offered and the schedules to ensure meet student needs
  - Increase graduate student enrollment
  - Provide “wireless” campus buildings moving eventually to a “wireless” campus
  - Increase financial support of current students through a continuing scholarship program
  - Develop Career Resources Center

- **Implement Duncan Branch**
  - Higher Learning Commission Focus Visit
  - Expand presence in Duncan business community
  - Evaluate the need for courses and programs and expand offerings to meet the need
  - Expand cultural activities

- **Community Involvement and Partnerships**
  - Provide resources and expertise through CETES for entrepreneurial technology-related businesses
  - Participate with BRAC initiative
  - Partnership with Rogers State University to deliver Teacher Education and MBA programs

- **Capital Projects**
  - Complete transformation of old Physical Science Building to the CETES
  - Construct and market Cameron Village (student apartments)
  - Renovate Student Activities Building
  - Renovate Shepler Student Lounges
  - Work toward legislative passage of the capital bond program
  - Work toward passage of local Capital Improvement Program

- **Friend and Fund Raising**
  - Develop and implement campaign to boost Alumni Association membership
  - Develop and implement a comprehensive fundraising campaign
  - Establish a faculty/staff emeriti program

- **Accelerate Planning for Cameron’s Centennial Observance**

- **Policies and Procedures**
  - Implement May 2004 revisions and further refinement of the Faculty Handbook
  - Finalize development of Staff Handbook
  - Complete the development and implementation of policies as detailed in the Internal Audit Report
Procedure for verifying Cameron University CAMSIS roster and Blackboard roster:

1. Director of Distance Learning delivers (either electronically or in print version) the roster of each online course to the respective Dean. This will be done on the day following the last day of enrollment in a semester.

2. The Dean's office will verify agreement between the CU roster and the Blackboard roster. Note this could be done clerically using departmental or school secretaries. In cases of discrepancy, the student will be notified of the problem. In no case will a student be allowed to enroll in only one portion (CU or Blackboard portion of a course).