Minutes
Institutional Assessment Committee
April 16, 2010
Chair: Benson Warren

DRAFT

The meeting convened at 1:00 p.m. in CETES 207.

Members Present: Casey Case, David Fennema, Courtney Glazer, Mary Penick, Philip Schroeder, Gregory Treadwell, Benson Warren, Robert Yuyuenyongwatana; Tom Sutherlin (non-voting ex officio)

I. Overview of Annual HLC Meeting:

Benson Warren reviewed highlights of the annual HLC meeting. He reported a consistency in institutions stating that they were just on the edge of getting assessment done but not quite there. Cameron is beyond that point and has comparatively improved the process as well as educational outcomes.

The information meetings continue to stress the importance of accountability through assessment and publishing of results. He stated it is clear that the expectations for improvement are higher each year. Compared to 10 years ago, the accountability is even more important and the Federal requirements are increasing.

Tom Sutherlin provided a brief overview of the Higher Education Reauthorization Act and the increased expectation for institutions to provide the data and information requested. He explained the relationship between Federal requirements, the HLC reaction, and the institution’s obligation to participate.

II. Self Study Update:

Benson reported that Dr. Kingsley continues to lead the process and requested input from the IAC on chapter 2 specifically. He asked for the IAC members to read and review the document and get their responses back to Dr. Kingsley as soon as possible. She has a deadline about two weeks out.

III. IRA Director:

The IRA Director position has been posted with an initial closing date the end of April. Tom Sutherlin is retiring on May 31.

IV. Student Services PQIR Presentations in Summer:

Benson indicated that the Student Services presentations would be held in late June. Members working this summer volunteered to participate as evaluators. Casey Case suggested that members who might not be evaluating could increase their awareness of the Student Services programs by attending the presentations. Benson supported the comments and encouraged everyone to attend at least one or two of the presentations.

V. IAC Membership:

Benson indicated three positions were coming open. In order to improve continuity and maintain the IAC momentum, he requested any members who were going off to consider applying for the open positions. Discussion followed on the committee duties and the amount of time required on this committee.

VI. Review of Department Chair Comments for February Meeting:

VII. Summer Training:

Courtney Glazer suggested a training session in the summer where IAC members and deans could develop and learn more effective evaluation techniques. Also, she voiced concern about some of seemingly contradictory evaluations by members. After discussion, it was decided to organize a summer training session and create an online PQIR review form. Additionally, the members present discuss how to improve the administrative elements of the assessment process.

Chair Warren called for any other business and hearing none, adjourned the meeting.