GRADUATE COUNCIL MEETING
UNAPPROVED MINUTES
September 20, 2001

MEMBERS PRESENT
Dr. Lloyd Dawe - Dean, School of Graduate Studies - Council Chair
Dr. Richard Voeltz - School of Liberal Arts
Dr. John Courington - School of Business
Dr. Leigh Holmes - School of Graduate Studies
Dr. Dennis Cates - School of Education and Behavioral Sciences
Dr. Lawrence Weinstein - Department of Psychology & Human Ecology
Dr. Marcy Blackburn - MEd Graduate Coordinator (Ex-Officio - Nonvoting)
Dr. Mark Reid - MA Graduate Advisor (Ex-Officio - Nonvoting)
Dr. Suzanne Clinton - MBA-Europe Graduate Coordinator (Ex-Officio - Nonvoting)
Dr. Scott Peterson - MS Graduate Coordinator (Ex-Officio - Nonvoting)
Dr. Margie McMahan - Teacher Education Council (Ex-Officio - Nonvoting)
Ms. Lisa Wolfe - MBA-On Campus Graduate Coordinator (Ex-Officio - Nonvoting)

MEMBERS ABSENT
School of Science & Technology (Council Member Not Selected)
Dr. Sivarama Krishnan - Department of Business
Department of Education (Council Member Not Selected)

GUESTS
Dr. Betty Criscoe-Lanasa, Education
Dr. Barbara Griffin, Education

1. Call to Order
The meeting was called to order at 3:05 p.m. by Dr. Lloyd Dawe.

2. Approval of Minutes
Dr. Weinstein moved to accept the minutes of the July 19, 2001 meeting. Dr. Holmes seconded the motion. The motion passed unanimously.

3. Announcements
A. Dr. Dawe announced enrollment for fall graduate students is down by 4 percent while the university enrollment is up.

B. Dr. Dawe announced the University of Central Oklahoma Regional Research day will be November 9. The deadline for submitting applications and abstracts is 9/21/01.
C. Dr. Dawe rescinded an earlier e-mail announcing a change in the awarding of graduate degrees on a monthly rather than semester basis. This change may be addresses at a future date after the implementation of the new student data system next year.

D. Dr. Dawe announced that the probation appeal reviewed and tabled at the last meeting had been dismissed after further consideration of the changes to the probation criteria. After discussing the issue with the Provost, it was decided that all graduate students placed on probation or dismissed during the time of the changes in criteria would receive notification of the change and reconsideration of their status in favor of each student. Dr. Dawe indicated that all the files were reviewed and action had been taken.

E. Dr. Dawe announced assessment of graduate programs would be coordinated through the Dean of the School of Graduate Studies. Recommendations flowing from the review of each degree program’s PQIR would be provided to the deans of each school for budgetary decisions.

F. Dr. Dawe distributed a handout for review by the Council that would be mailed to all professional staff and faculty in October for submission of an annual academic bibliography. It is hoped that this form will make the submission and compilation of the information more user friendly. Feedback is welcome.

G. Dr. Weinstein announced that Dr. Pierre Armandirez would be presenting a lecture on terrorism September 28 at 7:00 in the Goodyear Lecture Hall.

4. Old Business
A. Dr. Peterson presented a handout with the criteria for implementing exterior evaluators for graduate theses. These changes would be included in the next publication of the Thesis Handbook. Discussion followed. Dr. Cates made a motion to accept the criteria and Dr. Weinstein seconded the motion. The motion passed unanimously.

B. Strategic planning for graduate studies was tabled until a future meeting.

C. There was no other old business.

5. New Business
A. New members of the Graduate Council were announced. These members fill vacancies left by outgoing members and one retired member. Dr. Courington will represent the School of Business, Dr. Weinstein will represent the Psychology Department, Dr. Johari (pending approval for permanent graduate faculty) will represent the School of Science and Technology, Dr. Criscce-Lanasa (pending approval for permanent graduate faculty) will replace Dr. Morse, and Dr. Voeltz will continue until another representative can be elected in the School of Liberal Arts.

B. The following graduate students were selected by the Council to fill available vacancies
   Steve Burnett (MS) – Research Committee
   Don LeMieux (MA) – LRMS
   Lori Purcell (MS) – Graduate Council
   Larson Walton (MA) – Graduate Council
C. Dr. Clinton presented a request to modify BUS 5103 Applied Business Statistics. The modification is to add the prerequisite of BUS 3613 or FIN 5053 or equivalent to the course. In response to questions, Dr. Clinton indicated that this change is cosmetic in that it modifies the course description to make explicit what is currently in practice; students who do not have an undergraduate Business Statistics must complete the Business Statistics leveling course. Dr. Courington made a motion to accept this course modification and Dr. Weinstein seconded the motion. The motion passed unanimously.

D. Dr. Marcy Blackburn requested a change to M.Ed. program along with appropriate changes to the catalog. The proposal was to move EDUC 5623 Foundations of Reading, a core course in the M.Ed. program, from the pluralism section to the educational foundations section. This move will better serve the educational needs of the M.Ed. students. Discussion followed. Dr. Weinstein moved to accept the changes to the curriculum and catalog and Dr. Courington seconded the motion. The motion passed unanimously.

E. Dr. Suzanne Clinton was presented to the Council for a five-year review for permanent graduate faculty. Discussion followed. Dr. Weinstein made a motion to accept Dr. Clinton and Dr. Courington seconded the motion. The motion passed unanimously.

F. Dr. Michael Cass, Dr. Betty Criscoe-Lanasa, Dr. Barbara Griffin, Dr. Mark Reid and Dr. Michelle Smith from the Department of Education were submitted to Council for consideration of appointment to the permanent graduate faculty. Discussion followed. Dr. Cates made a motion to accept all the candidates for permanent graduate faculty and Dr. Weinstein seconded the motion. The motion passed unanimously.

G. Dr. Abbas Johari and Dr. Richard Braley were submitted to Council for consideration of appointment to the permanent graduate faculty. Discussion followed. Dr. Weinstein made a motion to accept both candidates for permanent graduate faculty and Dr. Courington seconded the motion. The motion passed unanimously.

H. There was no other new business brought before Graduate Council.

6. Set Next Meeting -- the next meeting will be on October 25, 2001 at 3:00

7. Meeting Adjourned – 3:55 pm