Minutes
Institutional Assessment Committee
3:30 pm, November 1, 2012
MCC Boardroom

Members Present: Maxwell Kwenda (Chair), Karla Oty, Bob Bausch, Sharon Christensen, Jawad Drissi, Mike Estep, Terri Gentry, Roxanne Gooch, Ramona Hall, Michael Husak, Carolyn Kinslow, Howard Kuchta, Edris Montalvo, Frank Myers, Zeak Naifeh, Pamela Rogers

MembersAbsent: Cathy Blackman, Courtney Glazer, Mary Penick, Ted Riley, Kirsten Underwood, Anton Wohlers, Chao Zhao

Chair Maxwell Kwenda called the meeting to order at 3:30 pm. The minutes of the September 27 meeting were approved after a motion by Mike Husak and a second by Terri Gentry.

The chair opened the floor for discussion of the Assessment Grant applications, which were received from the Department of Education, the International Languages Program, the Department of Health and Physical Education, and the Department of Psychology. Edris Montalvo moved that all four grants be recommended for the full amount of their respective requests. Support for the activities proposed in the applications was unanimously expressed in the ensuing discussion, and the motion passed without dissent.

Karla Oty reminded members that some had not yet responded to her request for a list of times they would be available to participate in Roundtables. She needs the information as soon as possible because she must also coordinate with the schedules of the Deans and the Provost. By November 18, programs will know whether or not they will have the opportunity to participate in a Roundtable this year. Review of the General Education Program will begin on January 9.

The passing of the chocolate preceded a motion by Frank Myers and a second by Mike Estep that the meeting be adjourned. The motion passed, and the chair adjourned the meeting at 4:40.

Carolyn Kinslow
Secretary