

Academic Affairs Council

Date: Wednesday, July 5, 2017

Time: 2:00 p.m.

Location: Administration Boardroom

❖ Approval of Academic Affairs Council Minutes – June 7, 2017 Meeting (pages 1-2)

❖ Discussion Items:

1. Transfer and Articulation Policy updates (page 3-4)
2. Concurrent Enrollment and Institutional Admissions and Retention Policy updates (pages 5-7)
3. Policy Workshop (pages 8-9)
4. Revised Academic Calendar (pages 10-11)
5. 2017-2019 Undergraduate Catalog
6. Technology upgrades/Computer Rotations—Kelly
7. Fall 2017 Enrollment Reports—Dr. Oty (Handout)
8. AY 2016-2017 Assessment Report—Dr. Oty (pages 12-16)
9. HLC Criterion 5.D.1—Dr. Oty

The institution develops and documents evidence of performance in its operations.

❖ Reminders/ Informational items:

- Adjunct Faculty Workshops--- Please note that the Lawton workshop is on Monday and the Duncan workshop is on Tuesday.
- Please submit the dates of your school and departmental meetings to Brandy when they are determined.
- Brandy is scheduling our evaluation/planning meetings for late July and August.
- Please have your chairs and directors call Public Affairs to arrange media coverage for events, rather than contacting media directly. It makes it much easier for Cameron to track coverage, ensure we're treating all media fairly, and keep everyone informed before your story makes it to the newspaper or TV.

❖ Important Dates:

- Academic Affairs Council – Wednesday, August 2, 2017 at 2:00 p.m. in the Administration Boardroom
- Chair Retreat – Friday, July 14, 2017 at 12:00-3:00 p.m. in the IBC/RMA Executive Boardroom 204 with lunch in the Buddy Green Room at 12:00.
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>	<u>Location</u>
September 13-14, 2017	July 19	August 2	Tulsa/Claremore

- The Oklahoma State Regents for Higher Education
 - September 6-7, 2017
 - October 18-19, 2017
 - November 2, 2017
 - December 5-6, 2017
- July 13, 2017 – Last date to withdraw from an 8 week class with an Automatic "W"
- July 13, 2017 – Policy Workshop, 9:00am-3:30pm, Symposium Room of the PHF Conference Center, OKC
- July 13, 2017 – Enter all student complaints in the Student Concern System by this date
- July 19, 2017 – Deadline to submit changes to the UG catalog to Mandy
- July 20, 2017 – Last date to withdraw from an 8 week class (with signature)
- July 20, 2016 – Last date to withdraw from a 2nd 4 week class with an Automatic "W"
- July 25, 2017 – Last date to withdraw from a 2nd 4 week class (w/signature)
- July 27, 2017 – 8 week and 2nd 4 week sessions end
- July 28, 2017 – Intersession Classes Begin
- July 31, 2017 – Final Grades for 8 week and 2nd 4 week classes posted to AggieAccess by 4:00 p.m.
- July 31, 2017 – Post Audit Reports due to VPAA
- July 31, 2017 – Faculty Offices Close
- August 10-11, 2017 – New Faculty Orientation
- August 14, 2017 – Lawton Adjunct Faculty Workshop
- August 15, 2017 – Duncan Adjunct Faculty Workshop
- August 14, 2017 – Faculty Offices Open
- August 17, 2017 – Intersession Ends
- August 21, 2017 – 16 week and 1st 8 week classes begin
- August 21, 2017 – Tuition/Fees due for 16 week and 1st 8 week classes
- August 25, 2017 – Last date to drop a 1st 8 week class w/o entry on transcript
- August 25, 2017 – Last date to drop a 1st 8 week class with a refund
- August 25, 2017 – Last date to enroll or add a 1st 8 week class
- August 28, 2017 – Last date to enroll or add a 16 week class
- September 1, 2017 – Last date to drop a 16 week class w/o entry on transcript
- September 1, 2017 – Last date to drop a 16 week class with a refund
- September 4, 2017 – Labor Day Holiday
- September 18, 2017 – Mid-term grades for 1st 8 week classes posted by 4:00pm
- September 19, 2017 – 12 week classes begin
- September 19, 2017 – Tuition/Fees due for 12 week classes
- September 22, 2017 – CEP Meeting at UCO
- September 25, 2017 – Last date to enroll or add a 12 week class
- September 27, 2017 – Last date to drop a 12 week class w/o entry on transcript
- September 27, 2017 – Last date to drop a 12 week class with a refund
- September 28, 2017 – Academic Festival speaker, author/journalist **Charles Mann**
- September 30, 2017 – Penalty for late payment of tuition and fees for 16 week, 12 week and 1st 8 week classes
- October 2, 2017 – Last date to withdraw from a 1st 8 week class with an Automatic "W"
- October 6, 2017 – Convocation
- October 6, 2017 – Five Year Program Reviews due to VPAA
- October 9, 2017 – Last date to withdraw from a 1st 8 week class with signature
- October 16, 2017 – 1st 8 week session ends
- October 17, 2017 – 2nd 8 week classes begin
- October 17, 2017 – Tuition/Fees due for 2nd 8 week classes
- October 18, 2017 – Final grades for 1st 8 week classes posted by 4:00pm
- October 18, 2017 – Mid-term grades for 16 week classes posted by 4:00pm
- October 19-20, 2017 – Fall Break