Council of Deans  
Unapproved Minutes  
September 24, 2001

Members:

Sullivan  
Buckley  
Burgess  
Dawe  
Goode  
Harrison  
Neale  
Soelle  
Young

Others Present:  
Tony Pokorny

1. Sullivan asked if there was any feedback on Convocation. Harrison mentioned that he had a couple of friends, not related to higher education and not related to Cameron, who came to hear the speaker and liked what they heard from him and also were pleasantly surprised to see the pomp and ceremony on campus. Sullivan stated that the feedback he received from off-campus people was that it was a wonderful deal. Lengthy discussion followed regarding ideas on how to get more students, faculty and staff to attend and how to advertise to make the event more visible on campus. Sullivan encouraged deans to ask faculty to incorporate papers on analyses of the speaker’s presentation into courses so that attendance for students would be a meaningful academic experience. Sullivan asked that if anyone has any thoughts on how to get more faculty and students interested in attending to e-mail him with their ideas.

2. Agenda Item 1 - Procedure for Withdrawal of Military Students - Activated or Shipped Out

   a. Sullivan stated that obviously we are going to be dealing with possible withdrawal of our military students. He has been trying to monitor what he sees going on at Fort Sill and it seems to be fairly benign at this time but there may be some individuals that will have to leave or maybe some ready reserves that may not even be stationed at Fort Sill that will be called up and have to leave. Sullivan stated the document he has distributed is the information that he could find from the last time we had this situation (Desert Storm/Desert Shield). The President has this information and he is going to look it over and recouch it if he needs to. The difference is that last time we had a massive number of students that left late in the semester whereas this time we may have them start leaving now which is early in the semester.
b. We have had one complaint regarding faculty not working with the soldiers, particularly those at Fort Sill. Sullivan’s appeal to the deans is that faculty and staff should work with the soldiers as best we can. Obviously they are under a lot of stress and generally all this is out of their control.

3. Agenda Item 2 - Committee Assignments

Sullivan stated that there has been a change in University Committees in the Faculty Handbook and we have received bits and pieces of information from the Student Government, the Faculty Council, etc. as to who is currently on the committees. Sullivan has prepared a memo that should be in distribution today. When the deans get it, if they see anything out of the ordinary, let him know. Discussion followed.

4. Agenda Item 3 - Change in Location of Deans Retreat II

The President would like to be at the deans retreat on October 2. It will now be at the Country Club again. Sullivan has sent out an e-mail identifying the general format of what he would like to have covered.

5. Agenda Item 4 - Legal Issues in Higher Education

Sullivan stated that if anyone wants to go to the conference, they need to sign up for that right away. There were 450 slots and only 50 are left.

6. Statewide Conference on Retention

Sullivan has previously distributed information about the statewide conference on retention that will be held on November 2. He would encourage the deans to consider going to that. There are going to be several different presentations on best practices and maybe we can pick up some good ideas. Sullivan plans to go.

7. Certification Examinations for Oklahoma Educators


b. Neale stated that she was pleased with our standing. We would like to have been number one but we did well. Short discussion followed.

COMMENTS

D. Goode - A very persistent person has contacted her and brought in some brochures. She told him she would pass them out to the deans. She really doesn’t have a clue what this is all about - has
something to do with a new way to do testing. She passed the brochures out and told the deans they could take one if they wanted one. The man said that the OU nursing people are buying the system. The deans might want to go over and look at what this is about. Short discussion followed.

Dawe - Stated that so far he has 18 submissions for Research Day. Sullivan asked how they were distributed. Reply was: 6 physical science; 8 psychology; 1 music; 1 communications; 1 mathematical sciences; 1 unknown; and 1 business. Sullivan encouraged the deans to ask their faculty to participate in this. We have made a very good showing in the past and would like to continue that tradition. Short discussion followed.

Buckley - No comments. Sullivan mentioned to Buckley that they need to talk about recabling requirements in the ROTC area. This issue came up in the Executive Committee meeting this morning.

Pokorny -

a. The visit with the Goodyear Plant Manager, Arty Straela, went very well. The VIP tour was outstanding and Pokorny thanked those who participated in making it a success. Our next visit may well be the new commander of Fort Sill, General Maples. We will be doing the same sort of thing for him.

b. Sullivan stated that one highlight was that we had the opportunity to explain the OCAST program to Mr. Straela. Also with multimedia, he now understands that we could develop training for them. For instance if they give us the SME in safety, we work with them as an OCAST project here on campus with our interns and develop that sort of product, which he can take and sell to other plants and make a profit. Sullivan suggested that this may be a way for how this plant might become a profit center for other than making tires. Lengthy discussion followed regarding other Goodyear/Cameron interests.

c. Sullivan stated that these kinds of visits are very good. During the visit with General Maples, we want to ensure that he understands that we want to help Fort Sill identify and attract new missions to Fort Sill. We will also want to set up for the next round of the CU/Fort Sill Mutual Interest Task Force meetings. Discussion followed.

Young -

a. Young has been talking with the new coordinator of the OU College of Nursing at Cameron. Nursing students pay a technology service fee and a library resource fee to Cameron, which Young did not know. She just wanted to mention that in case other people have labs on campus and they need to know that those students do pay fees to Cameron and we should be letting them use our labs. Harrison stated that he has been talking to the OU nursing people in Oklahoma City about the excessive use they went through last semester and that has been shut down. We will
make other arrangements to take care of the large number of materials they need. We should not see that overload problem again.

b. In March or April of next year, the Library will house a Chemical Heritage Foundation exhibit entitled "Structures of Life." Young stated that Sullivan has given the go ahead to bring the exhibit on campus and she will try to have a lecture or two in conjunction with that. Discussion followed.

c. Young stated that they really need an ADA compliant entryway to the Library. They have students in wheel chairs that have a very hard time getting into the Library. She mentioned this to John Sterling several months ago to see if the Library is on the list to have one of the doors with buttons that can be pushed to open. So far there hasn't been any action on that. She is not sure what to do about it but it is a big problem. Sullivan will check on that.

Burgess - No comments other than they need an elevator in their building. At times, they have had to carry students up three flights of stairs to the computer lab.

Neale - No comments.

Soelle - Mentioned that they need to make some changes to the entrances to the recital hall. This is also an ADA issue. Discussion followed. Sullivan stated that the elevator at Business has been talked about for several years but he will ask this general question. Young asked if this is something that we could write a grant on. Sullivan stated that generally the Federal Government does not view ADA compliance as something they underwrite. They think that is a state obligation.

Harrison - Distributed a sheet entitled "Paper Chase Workshops." Tink Glenn puts these on every year. This is a series of workshops beginning next week. These workshops are for the administrative staff, secretaries, and clerical staff. This is really a well designed set of workshops to help our staff through-put our paper work more efficiently. It began for new hires but has come to be the case that everybody needs to attend again and again as procedures change. Harrison would like the people here to encourage their department chairs and they in turn encourage their staff to attend. We are also thinking about October 30, as Meet the Press day. Keith Mitchell will be there and make some presentations. We may make it sort of a "bring the boss" day and try to generate some interest that way. Tink does a very good job and we have all the right people participating.

Adjourned 11:38 a.m.