Members present: Mohammad Tabatabai, Mary Dzindolet, Dennis Frisby, Ali Soylu, and P. K. Das:
Members not attending: Ann Nalley and Anton Wohlers

1. The meeting was started on time at 11:00 AM.

2. Approval of last meeting’s minutes:
   The minutes of the October 14 meeting were distributed and read. The minutes were approved unanimously.

3. Selection of Committee Secretary
   P. K. Das spoke on the need for appointing /selecting someone to serve as the committee secretary and asked if anyone would like to volunteer. Dr. Dzindolet proposed Dr. Anton Wohlers’ name for the secretary position. The committee supported the proposal unanimously. Subject to Dr. Wohler’s own consent, he was voted on as the committee secretary. P. K. Das took the responsibility to checking with Dr. Wohler in this matter.

4. Deliberation/action on Labe proposal
   The committee deliberated on Dr. Labe’s research proposal, DVD Recording of Franz Liszt’s Harmonies poetiques et religieuses, S. 173. Two concerns that came up during discussions were if the proposed work qualified as research and how much the expenses to be covered by ‘personal funds’ mentioned in the Budget of the proposal would amount to. Following further discussions, the committee agreed on the relevance of the DVD recording to research and noted the involvement of the students in the work as a positive aspect of the proposal. Before a recommendation could be made, the committee felt that the Budget should be more explicit.

   As Committee Chair, P. K. Das was designated to obtain additional input from Dr. Labe on the Budget, specifically regarding the personal funds and other sources.

   It was decided that the responses from Dr. Labe would be shared with the members and their votes solicited electronically (by e-mail). There should be no need to hold another committee meeting for this purpose.

5. Discussion on the committee membership “composition”
   P. K. Das put before the committee his concern as whether the committee as currently composed is representative enough. Neither of the two student members now serves on the committee. One is not enrolled at Cameron anymore and the other formally declined to serve on the committee. Also, there could be a few more faculty members from the arts and humanities departments (in view of the proposals that have been recently submitted from such departments).

   After some discussion, the committee did not see any concern or problem with the committee as it is currently composed.
6. New item

Dr. Dzindolet put forward a suggestion to the Research Committee to consider recommending that the University of Oklahoma's Institutional Review Board form a Human Research Participation Protection committee on Cameron's campus to make decisions regarding expedited proposals involving human subjects. Below are the criteria for expedited review. Dr. Dennis Frisby observed that such an attempt was made in the past but was not successful various reasons. However, he supported the idea of trying it once again. It was decided that Dr. Dzindolet would draft a proposal (request) on this issue and share it with committee for deliberation and further action.

7. Date for next meeting

The date for the next meeting was kept open, subject to matters that would require the committee’s consideration in the future.

8. The meeting was adjourned at 11:50 AM.