GRADUATE COUNCIL MEETING
APPROVED MINUTES
February 14, 2008

MEMBERS PRESENT
Dr. Lance Janda- Associate V.P. for Enrollment Management/Graduate Coordinator - Council Chair
Dr. John Courington - Interim Dean, School of Business (voting)
Dr. Lawrence Weinstein - Chair, Psychology Dept, School of Education
and Behavioral Sciences (voting)
Dr. Jennifer Dennis - School of Education and Behavioral Sciences (voting)
Dr. Michelle Smith - Chair, Education Dept, School of Education and Behavioral Sciences (voting)
Ms. Claudia Edwards - School of Education and Behavioral Sciences,
Education and Psychology Graduate Advisor (nonvoting)
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Graduate Advisor (nonvoting)
Dr. Sylvia Burgess – Associate V.P. for Academic Affairs - guest
Student Representative – Megan Foster (nonvoting)
Student Representative – Whitney Burris (nonvoting)
Ms. Ruth Martin – Administrative Assistant to the Office of Graduate Studies and
Enrollment Management/taking minutes (nonvoting)

MEMBERS ABSENT
Dr. Mohammad Tabatabai - School of Science and Technology (voting)
Dr. Ronna Vanderslice - Dean, School of Education and Behavioral Sciences (voting)
Dr. Aubree Helvey - School of Business (voting)
Dr. Terrence Paridon - School of Business (voting)
Ms. LaQuita Shaw - Graduate Enrollment/Admissions Coordinator (nonvoting)

I. Call to Order

The meeting was called to order at 3:30 p.m. by Dr. Lance Janda.

II. Approval of Minutes

Dr. Janda passed out a copy of the minutes from the January meeting for approval or corrections.
Dr. Smith motioned to approve the minutes as they were. Dr. Weinstein seconded. The motion
passed.
III. Announcements

Dr. Janda announced the search has ended for the Graduate Admissions Counselor. Ms. Elizabeth Terrazas-Carillo will start March 3, 2008, as the Graduate Admissions Counselor.

IV. Old Business

A. Dr. Janda asked for the status on the update of the Graduate Catalog from copies passed out at the last council meeting. The School of Business copy was returned back with changes. The School of Education and Behavioral Sciences retrieved their copy to make more revisions.

B. The question was asked from Education about the status of changes given to Dr. McArthur for review and final approval. Dr. Janda said they have not been done at this time.

V. New Business

A. Dr. Janda passed out copies of the Request for Permanent Graduate Faculty on Dr. Hawkins. Discussion ensued on the publications and age of some papers. The motion was made by Dr. Weinstein to table the approval or disapproval until clarifications could be made. Dr. Courington seconded the motion to table. Motion to table passed.

B. Dr. Janda passed out copies on Requests for Program Modification to eliminate the admission option of “MEd-Alternate” as a choice under the MEd programs. Dr. Courington made the motion to accept the modification. Dr. Weinstein seconded. Motion passed to eliminate MEd-Alt as a choice.

C. Dr. Janda passed out the Requests to Eliminate the Prerequisites in the MEd program as they are not offered anymore. Dr. Weinstein motioned to approve. Dr. Courington seconded. Motion passed to eliminate obsolete prerequisite courses.

D. Dr. Janda passed out the Requests to Delete Courses in the MEd programs as they are not taught anymore. Dr. Courington motioned to approve. Dr. Weinstein seconded. Motion passed to delete obsolete courses.

E. The question was raised about only putting the Graduate Catalog online and constantly updating the online version to keep it current rather than printing and it being obsolete the next day. Anyone who wants it in print can print it off the website. Consideration was made and discussion was tabled.

F. Dean Courington, School of Business, passed out the handout outlining the proposed admission standards for the graduate programs in the School of Business. Dr. Courington addressed the council and explained they are trying to get rid of open entry admission and which way would be the best way to accomplish what’s best for the university and the student. He stated that surrounding areas’ admission standards were reviewed and this is inline with them. The motion is to pass standards to be in place for the 09/10 academic year. Dr. Weinstein made the motion to pass the proposed admission standards. Dr. Smith seconded. Motion passed.
G. Discussion ensued on an Entrepreneurial student accused of plagiarism. Dr. Janda told everyone to expect a special graduate council meeting to be called. He also told everyone there was too much information to copy and pass out and to please come by his office to review all the paperwork on the student appeal.

VII. The next Graduate Council meeting is scheduled for March 13, 2008, in the 4th floor conference room (413), North Shepler.

VIII. Dr. Janda asked if there were anything else to discuss. Dr. Weinstein motioned to adjourn. Dr. Courington seconded. Adjourned at 4:20.