

Council of Deans

Date: Wednesday, February 3, 2016
Location: Administration Boardroom

Time: 2:00 p.m.

❖ Approval of Council of Deans Minutes – January 6, 2016 Meeting (pages 1-4)

❖ Discussion Items:

1. CCA Corequisite at Scale Academy (page 5)
2. Mathematics-Pathways to Completion project
3. Concurrent enrollment and implications for policy change (pages 6-10)
4. Policy revision-AP (page 11)
5. HLC Criterion 4.C.—Dr. Oty

The institution demonstrates a commitment to educational improvement through ongoing attention to retention, persistence, and completion rates in its degree and certificate programs.

1. The institution has defined goals for student retention, persistence, and completion that are ambitious but attainable and appropriate to its mission, student populations, and educational offerings.

6. Update on Retention and Graduation rates (pages 12-16)
7. Assignment of advisors
8. Follow-up on Chair discussions—IDEA summaries
9. IDEA Mobile implementation for Fall 2016 (pages 17-26)
10. Reappointment/non-reappointment expectations—due February 12 (page 27)
11. Syllabi—random check in your school with the checklist (page 28-29)
12. Early Alert Update—Dr. Oty (page 30)

❖ Reminders:

- Weekly Updates are due on Thursdays at noon. Please remember to submit yours in a timely manner so that Brandy can compile the information.
- Resignations/Retirements should be received in writing and should be sent to the Office of Academic Affairs first so that they can be put on the Regents' agenda. We will route them to HR.
- An updated travel request form has been emailed to all administrative assistants. It will also be uploaded to the www.cameron.edu/forms page. Please encourage faculty to use this new version.
- U.S. Professors of the Year Awards Program—The U.S. Professors of the Year Awards Program is currently on hiatus, beginning in January 2016, as part of a year-long strategic planning process that the Council for Advancement and Support of Education launched in July 2015. Therefore, there was no call for nominations this January.

❖ Important Dates:

- New Faculty Follow-Up Session #3 – February 12, 2016 from 9:00-10:30 a.m. in CETES 207
- Council of Chairs – Thursday, February 18, 2016 at 2:00 p.m. in the IBC/RMA Executive Boardroom 204
- Chair Development Meeting – Friday, February 19, 2016 at 8:00 a.m. in the IBC/RMA Executive Boardroom
- Council of Deans – Wednesday, March 2, 2016 at 2:00 p.m. in the Administration Boardroom
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>	<u>Location</u>
January 27-28, 2016	November 20	December 4	Norman
March 8-9, 2016	January 15	January 29	Oklahoma City
May 12-13, 2016	March 11	March 28	Norman
June 20-22, 2016	April 28	May 12	Norman
September 14-15, 2016	July 21	Aug 4	Tulsa/Claremore
October 25-26, 2016	September 1	September 15	Lawton
December 1-2, 2016	October 6	October 20	Norman

- The Oklahoma State Regents for Higher Education

- March 2-3, 2016
- April 20-21, 2016
- May 26-27, 2016
- June 29-30, 2016
- February 3, 2016 – Mid-term grades posted by 4:00 p.m. (1st 8 week classes)
- February 5, 2016 – SAFAC proposals due
- February 8, 2016 – 12 week classes begin
- February 10, 2016 – Provide names of this year’s exam proctors from your respective departments to Lorie Garrison in preparation for the 38th annual Interscholastic Contest
- February 12, 2016 – Last date to enroll or add a class (12 week classes)
- February 15-20, 2016 – Homecoming 2016: Game On
- February 16, 2016 – Higher Ed Day at the Capitol
- February 16, 2016 – Last date to drop without entry on transcript (12 week classes)
- February 16, 2016 – Last date to drop with refund (12 week classes)
- February 17, 2016 – Last date to withdraw with an Automatic “W” (1st 8 week classes)
- February 18, 2016 – Council of Chairs at 2:00 p.m. in the IBC/RMA Executive Boardroom 204
- February 24, 2016 – Last date to withdraw from a class with signature (1st 8 week classes)
- March 2, 2016 – 1st 8 week classes end
- March 2, 2016 – Council of Deans at 2:00 p.m. in the Administration Boardroom
- March 3, 2016 – 2nd 8 week classes begin
- March 4, 2016 – Final grades posted to AggieAccess by 4:00 p.m. (1st 8 week classes)
- March 4, 2016 – Lectures and Concerts proposals due
- March 4, 2016 – 2016 Conference on Serving Military Connected Students in Higher Education at PHF Conference Center, OKC
- March 7, 2016 – Mid-term grades posted by 4:00 p.m. (16 week classes)
- March 11, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom

- March 14-18, 2016- Spring break
- March 24, 2016 – Corequisite to Scale Conference at UCO
- March 24, 2016 – Council of Chairs at 2:00 p.m. in the IBC/RMA Executive Boardroom 204
- March 25, 2016 – Mid-term grades posted by 4:00 p.m. (12 week classes)
- April 1, 2016 – New Faculty Follow-Up Session #4, 9:00-10:30am in CETES 207
- April 1, 2016 – Cameron University’s 38th annual Interscholastic Contest
- April 1, 2016 – Deadline to apply for graduation to ensure name will appear in Commencement program
- April 6, 2016 – Last date to withdraw with an Automatic “W” (16 week classes)
- April 6, 2016 – Council of Deans at 2:00 p.m. in the Administration Boardroom
- April 8, 2016 – Chair Development Meeting, 8:00-9:30am in the IBC/RMA Executive Boardroom
- April 8, 2016 – 3rd annual Oklahoma Quality Summit AT NSU-Broken Arrow
- April 18, 2016 – Last date to withdraw with an Automatic “W” (12 week classes)
- April 20, 2016 – Last date to withdraw from a class with signature (16 week classes)
- April 21, 2016 – Council of Chairs at 2:00 p.m. in the IBC/RMA Executive Boardroom
- April 27, 2016 – Last date to withdraw from a class with signature (12 week classes)
- April 30-May 6, 2016 – Final Exams (16, 12 week classes)
- May 4, 2016 – Council of Deans at 2:00 p.m. in the Administration Boardroom
- May 5, 2016 – Council of Chairs at 2:00 p.m. in the IBC/RMA Executive Boardroom
- May 6, 2016 – Commencement
- May 10, 2016 – Final Grades posted to AggieAccess by 4:00 p.m. (16, 12 week classes)
- May 11, 2016 – Faculty offices close
- June 8, 2016 – Council of Deans at 2:00 p.m. in the Administration Boardroom
- June 16, 2016 – Council of Chairs at 2:00 p.m. in the IBC/RMA Executive Boardroom