

CAMERON UNIVERSITY

Employee Dependent Tuition Waiver Policy

Policy Statement

Cameron University values its employees and as such would like to provide an additional scholarship opportunity to the dependent children of CU employees who make Cameron their university of choice.

Contents

- Who should know this Policy?
 - Responsibilities
 - Procedure
 - Contacts
 - Forms
 - Policy History
-

Who Should Know This Policy

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|---------------------|--------------------------------------|
| √ President | √ Faculty |
| √ Vice Presidents | √ Other Accounting/Finance Personnel |
| √ Deans | √ Students |
| √ Department Chairs | √ Other Groups |
| √ Directors | √ All Employees |
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Responsibilities

Responsible for Policy

University Officer Responsible
Ninette Carter

Vice President for Business and Finance

Procedure

STATEMENT OF PURPOSE: In support of the above policy statement, the following procedures and information are provided.

1.0 Eligibility

1.1 Employee eligibility:

- 1.1.1 Employee must be employed by the university in a full-time status for at least one full Fall or Spring prior to the beginning of the semester for which the scholarship is requested.
- 1.1.2 Employee must have demonstrated at least satisfactory employee performance as verified by the employee's annual evaluation.

1.2 Student eligibility:

- 1.2.1 Student must be a dependent child of a qualified employee. Status as dependent child will be verified through submission of the Free Application for Federal Student Aid (FAFSA).
- 1.2.2 Student must be admissible to Cameron University.
- 1.2.3 Student must be classified as an in-state student according to the Oklahoma State Regents for Higher Education's Policy 3.17 In-State/Out-of-State Status of Enrolled Students.
- 1.2.4 Student's initial enrollment at Cameron must be the student's first collegiate enrollment following high school graduation.
- 1.2.5 Student must be degree seeking at Cameron University.
- 1.2.6 Student must maintain full-time enrollment.

2.0 Scholarship Details

2.1 Award:

- 2.1.1 \$500 per semester tuition waiver scholarship
- 2.1.2 Available during Fall and Spring semesters only
- 2.1.3 Available only to undergraduate students
- 2.1.4 Students who are already receiving a full tuition waiver scholarship will not be eligible to receive this award,

2.2 Scholarship renewal criteria:

- 2.2.1 To retain the scholarship for multiple semesters all of the following criteria must be met:
 - 2.2.1.1 Student must maintain continuous full-time enrollment during the fall and spring semesters.
 - 2.2.1.2 Student must maintain a 2.5 cumulative grade point average.
 - 2.2.1.3 Parent/guardian must maintain the employment eligibility requirements.
 - 2.2.1.4 Student must remain a dependent of the qualified employee per FAFSA requirements,

2.3 Scholarship duration:

- 2.3.1 Qualifying students may continue to receive the scholarship up to eight semesters, up to a maximum of 128 attempted credit hours or until completion of a bachelor's degree, whichever occurs first.

3.0 Application

- 3.1 Employee and dependent should complete all of the following to request the scholarship:
- 3.1.1 Complete the Cameron's Own Scholarship Request Form and submit it to the Office of Financial Assistance prior to the first day of classes each semester.
 - 3.1.2 Student must have completed and submitted a FAFSA and sent it to Cameron University.
 - 3.1.3 Student must have completed the University's general scholarship application.
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Contacts

Policy Questions: Gary Garoffolo, Director of Financial Assistance, 580-581-2221

Forms

In support of this policy, the following forms are included:
Cameron's Own Scholarship Request Form ([E7](#))

Policy History

Policy

Issue Date: July 16, 2012
Reviewed, no revision: February 2016
Revised: