Council of Deans

Date: Tuesday, October 4, 2011   Time: 3:00 p.m.
Location: Administration Board Room

1. Introductions
   a. Ms. Elizabeth Hall, Assistant to the Provost
   b. Leadership Development Interns – Ms. Stephanie Boss and Dr. Mike Estep

2. Approval of Council of Deans Minutes – September 6, 2011 Meeting

3. Announcements and Information Items
   a. Fall Break Coverage for October 20 – 21, 2011
      i. Provost on leave October 6 – 7, 2011
      ii. Academic Advising Center – October 20: Jenna Mercer, Kaitlyn Eudailey
           and October 21: Jenna Mercer
      iii. Registrar’s Office – October 20 – 21: Kelli Mercier
   b. General Interest
      i. Columbus Day – Monday, October 10, 2011 – Fort Sill planning
      ii. New Faculty Advisement Training – Burch Hall 102, 1:00 p.m., Thursday,
          October 13, 2011 (RSVP to Lani Malcolm if interested)
      iii. CU Alumni Association nominations due for Faculty Hall of Fame –
           November 1, 2011 (Handout)
      iv. Creative Oklahoma and the DaVinci Institute – upcoming events
          1. Forum on October 14
          2. “Out of the Box” on November 1
      v. Faculty and Staff test of NetSupport for emergency notifications at 2:00
          p.m. on Friday, November 18, 2011
   c. New Program and Program Modification Curriculum proposals – Please list a
      dean, provost, or Mandy Husak as the point of contact for program modifications.
      The name listed may be contacted by OU Board of Regents or Oklahoma State
      Regents for Higher Education staff so I would prefer not to list a secretary, faculty
      member, or department chair.
   d. Endowed Lectureships – Reports and Proposals
   e. Faculty Handbook Revision Approved – Implementation Planning
   f. Introduction to the University Leadership Council of the Education Advisory
      Board – Guest presenters by webinar at November 1, 2011 meeting
   g. Feedback on Delcom PC Deployment (Director Debbie Goode)
4. Standing Agenda Items
   a. Academic Festival Update
      i. Feedback on Mr. Steve Coll event on September 29, 2011
      ii. Reminder: At the end of each month, please forward a list of items to me showing how faculty and staff are including or incorporating the Festival into student and community experiences on campus.
   b. Assessment Activities Update
   c. Retention and Graduation Rate Project Update
   d. Early Alert Usage Update
   e. Cameron Guarantee and Institutional Transparency Update
   f. Legislative Update
      i. Update on interim studies
      ii. Complete College America (Handout)
   g. Around the Table for Announcements

5. Upcoming Meetings and Events
   a. Council of Chairs – 3:30 p.m. on Tuesday, October 11, 2011
   b. Council of Deans – 3:00 p.m. on Tuesday, November 1, 2011
   c. Regents Meeting Dates (for curriculum proposal purposes)
      i. The University of Oklahoma Board of Regents
         | Board Meeting Dates | Topics Due | Agenda Items Due | Location |
         | October 26-27, 2011 | October 7 | October 18 | Lawton |
         | Nov. 30-Dec. 1, 2011 |          |          | Norman |
      ii. The Oklahoma State Regents for Higher Education
         1. Thursday, October 20, 2011, 9 a.m.
         2. Thursday, December 1, 2011, 9 a.m.
   d. New Faculty Advisement Training – Burch Hall 102, 1:00 p.m., Thursday, October 13, 2011 (RSVP to Lani Malcolm if interested)
   e. Convocation – Friday, October 14, 2011
   f. Academic Festival Speaker – Chuck Hagel – October 26, 2011
   g. CUAA nominations due for Faculty Hall of Fame – November 1, 2011
   h. Program Review documents due to Provost – November 18, 2011
   i. Faculty and Staff test of NetSupport for emergency notifications at 2:00 p.m. on Friday, November 18, 2011
   j. DaVinci Institute Awards nominations due – December 20, 2011 (forms available on October 4, 2011 at www.davincioak.org

6. New Business