Teaching and Learning Committee Minutes
April 30, 2010
Fourth Meeting

Meeting Facilitator: Chair Abbas Johari
Meeting Note Taker: Secretary Kim Smith

Attendees: Dr. Abbas Johari, Professor Kim Smith, Dr. Roxanne Gooch, Dr. P.K. Das, Professor Jessica Hutchinson, Professor Aubree Helvey, and Ms. Lisa Restivo, and Dir. Ted Riley.

1. Approval of April 16, 2010 Minutes.
   Discussion and Conclusion: This activity was tabled until the majority of the committee members could read the minutes.
   Action: Dr. Johari will e-mail the minutes to the committee members and request motions to pass the minutes electronically via e-mail

2. Presentation by Dr. Marie-Ginette Baillargeon for Innovative Instruction funding from the Teaching and Learning Committee titled “The French Connection.”
   Discussion: Dir. Riley thought this project would be a great marketing experience for the University. Dr. Jessica Hutchinson remarked that funding for this project should happen only if current or recently graduated students of Cameron University are allowed to attend. Dr. Das asked what is the connection with this project to being a benefit to the students? Dr. Gooch stated that is not really innovative teaching. Dr. Das remarked that Dr. Nalley is having a workshop this summer that is similar to the idea of this one. Dr. Johari thought the students should get some credit for attending. Dr. Gooch stated that we only have about $2,000.00 left in our funding, and the timing is not appropriate for this year’s funding.
   Conclusion: Dir. Riley moved to table the proposal. The motion was seconded by Dr. Johari.
   Action: Dr. Das will ask Dr. Nalley where she got her funding for the summer workshop.

3. Review of “smart” classroom configuration and placement.
   Discussion and Conclusion: Dr. Hutchinson reported that most professors are satisfied with the current configuration and placement.
   Action: There is no need to report on this topic to the VPAA.

4. Online and ITV teaching formats.
   Discussion and Conclusion: Dr. Gooch reported that one of the main issues seems to be the microphones.
   Action: Dr. Gooch will summarize the key points and communicate them to Dr. Johari via e-mail. Dr. Johari will then e-mail the summary to the VPAA.

5. Criteria to review the Teaching and Learning proposals.
   Discussion: The previous years’ criteria have not been located yet.
   Action: Dr. Helvey will conduct a background check on this issue.

6. News:
   Discussion and Conclusion: Four Innovative Instruction proposals have been received. Dr. Linda Wright-Smith’s proposal entitled “Post Production 3D/2D Compositing” has passed at the cost of $3,039.00. Professor Corinna Rupert’s proposal entitled “An Innovative Teaching Technique in the Classroom: a New Approach to Teaching Anatomy in the Classroom” has passed at a cost of $2,430.00. Dr. Chris Keller’s proposal has been
withdrawn. Dr. Judy Neale and Dr. Sherry Young’s proposal has passed for a cost of $2,000.00. The total amount committed to these three projects equals $7,469.00, leaving a balance of $2,531.00.

7. The next meeting will be held on Friday, August 20, 2010 at 10:00am.

8. Adjourn. The meeting was adjourned at 11:00 am.