Members Present: Stephanie Boss, Travis Childs, Jennifer Dennis, Rebecca Easley, Claudia Edwards, Stacie Garrett, Courtney Glazer, Tara Grandy, Jackie Herbert, Dana Hilbert, Lisa Huffman, Howard Kuchta, Teresa Lubrano, Teresa Morales, Holly Rice, Eileen Richardson, Michelle Smith, Jan Thomas, Sue Tyrrell, Jennifer Holloway

Proceedings:

1. Meeting began at 5:15 pm.

2. Last month’s meeting minutes were approved after two corrections: Tara Grandy serves on the Admission and Retention Committee. Her name was misspelled. Rebecca Easley did attend the November meeting. Her name was not included on the members present list.

3. 
   A. Lisa Huffman reported no CAEP update. She did encourage all to be thinking about how to grow, change, or what to keep for continued improvements in the future.
   
   B. Current certification data was reviewed. Numbers are improving.
   
   C. Jennifer Dennis shared that students who are returning or transferring to Cameron may not be required to retake a class regardless of last taken date. However, students will need to demonstrate current competency and must be shown in portfolio.
   
   D. Courtney Glazer presented recommendations concerning undergrad and grad transition points.
      Undergrad:
      Change the math methods class from 2 to 3 hours (math 4773)
      Motion-Jan Thomas; second Holly Rice; all approved
      Reduce the number in portfolio standards to final 5 in place of final 10 standards.
      Motion-Dana Hilbert; second Jackie Herbert; all approved
      
      Add secondary methods disposition to begin in spring.
      Motion-Travis Childs; second Dana Hilbert; all approved
      
      Grad:
      The issue is grad admissions. Recommendation is that the Graduate Faculty Committee approves grad admissions.
      Motion Jennifer Holloway; second Dana Hilbert; all approved
      
      Department representatives were ask to discuss transition points with their departments to see if changes need to be made. Reminder to be consistent.
4. Other Business
   Old Business
   1. Approved minutes from the previous meeting are posted at http://www.cameron.edu/teachered

   New Business
   1. Proposed federal regulations for evaluation of teacher preparation programs: Howard Kuchta gave an overview of the proposed federal regulations. Everyone is encouraged to go to the regulations.gov website to submit comments. A copy of Howard Kuchta’s comments was included in the agenda.

5. Admissions and Retention Committee Report-
   20 CU and 2 RSU students were recommended by the committee to be accepted into the Teacher Education Program. All approved this recommendation.

6. Announcements/Discussion Items
   A. NCATE Update:
      Courtney Glazer reported on the progress of the NCATE documents. The report is due March 3.

   B. Teacher Education Council remaining meeting dates 2014-15:
      02/09/15
      03/09/15       04/06/15

Meeting Adjourned