When should you use FOCUS 2?

FOCUS 2 can be used in different ways throughout all stages of your education and career planning according to your personal needs.

1st or 2nd year student:

- Understand the career planning process
- Self-awareness through the assessments
- Explore majors at your college that match your interests and support your career goals
- Explore career fields and occupations that appeal to you
- Develop an Action Plan
- Make informed decisions about your major and career

Upper Classman and Alumnus:

- Ongoing career exploration and awareness
- Gain experience
- Make career plans
- Plan for advanced education and training
- Explore future options for transitioning into specialized occupations
How much time does it take to use FOCUS 2?

Typically, the total time spent by students the first time they use FOCUS 2 ranges from 1 to 2 hours. Of course, you can spend as much time as you wish.

The Career Readiness & Self-Assessment modules of FOCUS 2 can usually be completed in approximately 45 minutes. You can login at any time to spend additional time researching over 1,000 occupations and viewing career videos.

A good strategy after using FOCUS 2 is to think about your results and discuss your ideas with your career counselor / advisor. Be sure to continue to use FOCUS 2 as an ongoing resource.

How to set up your account and log in to FOCUS 2

New Users:

You can link to the registration and log in pages for FOCUS 2 from the following college webpage: www.hirecameronaggies.com.

Click on “FOCUS 2 Career Assessment” tab.

Click on Focus icon or on Focus link.

Click “Get Started”.

The FOCUS 2 Access Code: Cameron

Returning Users:

Access your account anytime by entering your username and password on the log in page for FOCUS 2. The login is cAse seNsitive.

*If you forget your user name and password, go to the log in page to have it emailed to you.*

Things to Keep in Mind

- Use FOCUS 2 online anywhere, anytime and as often as you wish.
- FOCUS 2 always saves your results.
- You can change your mind about earlier choices, repeat a section and explore new options.
- Your results are stored online and are always available to you and your career counselor / advisor.
- Use the FOCUS 2 features in any order.
- Save the majors and occupations that appeal to you as you review them.
Here is a snapshot of the Main Menu of FOCUS 2. The main menu layout mirrors the steps of the career planning process.

## FOCUS 2 Main Menu Features and Functions

<table>
<thead>
<tr>
<th>Main Menu Features</th>
<th>Functions</th>
</tr>
</thead>
</table>
| **Career Readiness** | **A Great Starting Point:**  
Career and Educational Goals  
Academic Strengths  
Your Accomplishments  
Your Career Planning Status  
Your Personal Development Needs |
| **Self Assessment:** | **Five Valid and Reliable Self Assessments:**  
Work Interests Assessment  
Personality Assessment  
Skills Assessment  
Values Assessment  
Leisure Interests Assessment  
Narrow and Refine Your Results: See Your Top Career Choices |
| **Explore the Possibilities** | **Explore Any Occupation:**  
Search by Name  
Search by Industry  
What can I do with a major in...?  
Compare Two Occupations Side by Side |
| **Create a Plan to Achieve Your Objectives** | **Your Action Plan:**  
Your Action Plan  
Review and print your Action Plan |
| **Your Career Portfolio** | **Your Career Portfolio:**  
Review & update saved occupations  
Review & update your saved majors  
Review and print your portfolio |
| **Recommended Tools and Websites** | **Links To Important Websites:**  
(Upcoming Events)  
Job Board & Internship Opportunities  
Website Links |

- **A Great Starting Point:**  
  - Assess your involvement in activities that support career & education decision-making.  
  - Identify your academic strengths and personal development needs.

- **Five Valid and Reliable Self Assessments:**  
  - Identify and explore occupations & majors matching your assessment results.  
  - Save your preferred occupations & majors along with your comments & rankings.  
  - Narrow down your results by combining multiple assessment results.

- **Explore Any Occupation:**  
  - Explore occupations by name or industry.  
  - Use *What Can I Do with a Major In...?* to identify majors at your college that match your interests and learn about associated occupations.

- **Your Action Plan:**  
  - Map out education plans and steps you will take to achieve your career goals.  
  - Plan for internships, volunteer work, study abroad.  
  - Build a network of contacts.

- **Your Career Portfolio:**  
  - A summary of your assessment results with your preferred occupations & majors.  
  - Advice: Save 10 occupations & 2-3 majors.

- **Links To Important Websites:**  
  - Search for jobs: national, state, or local levels and by specialty.  
  - Connect to websites recommended by your career counselors and advisors.