Teaching and Learning Committee Minutes
Minutes—Draft
Room 228, School of Business
December 7, 2012  11:05 AM—11:25 AM

Temporary Chairman: Dr. Syed Ahmed
Secretary: Lisa Restivo

Members present: Kyle Moore, Margot Gregory, Carolyn Kinslow, Susan Hall, Rose Welch, Dr. Tony Wohlers, Francisco Patino, Dr. Syed Ahmed, Jeff Larson, Lisa Restivo

Members absent: Stephanie Boss, Amanda Goemmer, Joel Barnaby, Justin Barrick

The meeting was called to order by Dr. Syed Ahmed, who served as temporary chairman pending selection of a Committee Chair by the members. Lisa Restivo volunteered to serve as Secretary, and was approved by the group as Secretary for the 2012-2013 AY. After full discussion, the group elected to postpone election of a permanent chair until additional members were present.

OLD BUSINESS

There were no items of old business to be addressed at the meeting.

NEW BUSINESS

Meeting Times

1. Dr. Wohlers, Director of Academic Enrichment, presented a brief overview of the committee’s charge. Dr. Wohlers also explained that, because was a late start in appointing all of the committee members for this academic year, this meeting was the first for this academic year. Several proposals had already been submitted to the committee at the beginning of this academic year. Since the committee had not yet met, and because some proposals were time sensitive, Dr. Wohlers had presented those proposals to Provost McArthur for approval. $19,570 of the funds was approved for those projects.

2. The committee agreed to set future meetings on Friday mornings at 10:00 a.m.

Research Proposals

Discussion: Marie-Ginette Baillargeon’s proposal for “Exploring French Culture: the New and the Old” was discussed. Ms. Baillargeon’s department will cover $1,000.00 of the cost of this project and the Teaching & Learning Committee is being asked to fund the remaining portion ($2,915.51). The committee remarked that this was a good proposal because she will be using this one funding resource to cover several academic activities (presenting a paper at the conference, looking into CU study abroad options, exploring culture to foster student awareness in her courses).

Action: Dr. Ahmed moved to recommend funding this project. The Motion was seconded and unanimously passed.
**Future Meetings**

The Committee agreed that the next meeting would be called at the request of any member of the Committee when new business arises that requires attention and action.