MEMBERS PRESENT
Dr. Lance Janda - Associate V.P. for Enrollment Management/Graduate Coordinator - Council Chair
Dr. John Courington - Interim Dean, School of Business
Dr. Terry Paridon, School of Business
Dr. Lawrence Weinstein - Chair, Psychology Dept, School of Education and Behavioral Sciences
Dr. Aubree Helvey - School of Business
Dr. Ronna Vanderslice, Dean, School of Education and Behavioral Sciences
Dr. Mohammad Tabatabai, School of Science and Technology
Whitney Burris - Graduate Student Representative
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Graduate Advisor (Ex-Officio)
Ms. Claudia Edwards - School of Education and Behavioral Sciences, Education and Psychology Graduate Advisor (Ex-Officio)
Ms. LaQuita Shaw - Graduate Enrollment & Admissions Coordinator - Guest
Ms. Megan Foster, School of Business, Division Secretary - Guest
Ms. Ruth Martin, Office of Graduate Studies & Enrollment Management, Admin Assistant - Graduate Council Minutes Taker

MEMBERS ABSENT
Dr. David Miller - School of Liberal Arts
Dr. Jennifer Dennis - School of Education and Behavioral Sciences
Dr. Michelle Smith - Chair, Education Dept, School of Education and Behavioral Sciences
2nd Student Representative (unnamed)

I. Call to Order

The meeting was called to order at 3:35 p.m. in North Shepler 312 by Dr. Lance Janda.
II. Grade Appeal

Dr. Janda briefly explained that *a student* would come before the Council with his grade appeal and gave the floor to *Student*. The student explained why he wanted his grade appealed to the Council. (The council was each given a copy of the student's appeal letter.)

III. Approval of Minutes

Dr. Janda passed out the unapproved minutes from the September 13, 2007, meeting and asked if there were any revisions. Dr. Paridon stated in the June 14th meeting he had requested an amendment to the April minutes but no notice had been distributed. Dr. Janda stated the error was on him and he apologized and said he would take care of it. Dr. Weinstein motioned to accept the minutes. Dr. Courington seconded. Motion passed.

IV. Old Business

A. Dr. McArthur approved the M.Ed. portfolio requirements. He was still checking into the English Proficiency requirement and whether it was or was not a program change. If it is a program change, it will have to go to the Board of Regents. Officially, until it’s clarified, students should either take the class or the test.
B. A terminal degree needs to be the requirement to instruct. This will be an issue with accreditation when it comes up.

C. Course Modification for Educ 5701-3 – Dr. Smith had contacted the graduate office to see if the modification had ever been approved. The only thing we had was what was in the Graduate Council meeting minutes from February but it was just the copy of what the School had sent up. So the motion was made to go ahead and vote on the modification at this Council meeting. The modification was passed around to view. This brought about the question of GMAT or GRE and what was the thought on having those as a requirement to admission. Dr. Vanderslice asked about the changes in the Graduate Catalog. Dr. Janda stated Dr. McArthur has final change/approval on all changes. Dr. Vanderslice asked when the catalog will go to print? Dr. Janda said by end of the semester hopefully. Dr. Janda said he would like to hear from both Schools on their thoughts of a combination of GPA and GMAT. Dr. Courington stated he had asked Dr. McArthur about the GMAT question and Dr. McArthur had replied with the question he wanted to know how many of our students would have made it with the GMAT in place. Dr. Courington said it couldn’t be answered as they don’t take any type of test like that. Dr. McArthur wanted to know what other schools do. Dr. Weinstein said that Psych had used the GRE twice before and the students didn’t meet the percentile and it equaled lost students. He suggested that if you lower it so low students can get in, why bother using it at all? He suggested rather using leveling courses requiring at least a B to pass. Dr. Tabatabai suggested test standards be worked into little by little or they would be so high to eliminate students. Dr. Janda stated not to let enrollment drive the bus; that GPA is enough of a predictor. Dr. Helvey stated people are getting into their program without a business background and then they are frustrated. A good example given was the student today with the grade appeal. He had no business background and his transcript shows he struggles with each course. Dr. Vanderslice said Education requires a teaching certificate before admitted to one of the Education programs which means the student has already passed 2 tests so they are weeded out before admission. Dr. Weinstein said with no graduate school requirements the departments should evaluate some way. Dr. Vanderslice answered that the programs should be modified to provide evaluation and not the courses. Dr. Courington stated in their School it is course modification that evaluates as there are prerequisites in place for the courses. Dr. Weinstein made the motion to approve modification to 5701-3. Dr. Courington seconded. Motion passed.

V. New Business

A. Dr. Janda passed out the current Permanent Graduate Faculty list and asked all the Council members to look it over and make corrections. An updated list will be available on the next Council meeting.

B. Dr. Janda requested representatives to volunteer for committees. Dr. Helvey volunteered for Retention Committee. Dr. Vanderslice volunteered for the Recruitment Committee. Dr. Janda requested graduate student names for the 3 committees. Dr. Weinstein said Megan Stewart would be a good one for Graduate Council. Dr. Helvey stated Trisha Alexander would be good for Research Committee. Dr. Janda asked Ruth to track down these students.
C. Dr. Janda spoke about academic numbers and Dr. Weinstein asked if the President was okay with our enrollment numbers as opposed to admission standards. Dr. Janda said President’s viewpoint is that she is okay with enrollment being down but she understands and prefers the need for admission standards.

D. Dr. Courington had a question about the 1 year extensions. The question was does it mean that the course work allowed in is 7 years old instead of 6 years old? The answer was the extension letter is very clear about what counts and what doesn’t. The question was brought up about Paul Shaffer as he will try to count it all if he can and Dr. Janda wanted his file pulled and the extension letter looked for clarification.

VI. The next Graduate Council meeting is scheduled for November 7, 2007, conference room 312, North Shepler.

VII. Dr. Courington moved to adjourn. Meeting adjourned at 4:35 p.m.