The Cameron University Faculty Senate met on Wednesday, September 1, 2004. Chairman Vitense called the meeting to order at 3:30 p.m. in Room 106, Howell Hall.

I. ROLL CALL

Present: Vitense, Lambert, Wright-Smith, Bachelor, Miller, Smith, Jones, Adrian, Warren, Heflin, Su Lee, Underwood, Hodgson, Catterall, Crawford, Fennema, Hagee, Adam-Rodwell, Zhao, Christensen, Snider, Smith, Raborn, Penick, Nelson Douglas Catterall

Absent: Reynolds, Bursten, Armstrong, Jr., Johari

II. APPROVAL OF AGENDA

Femmina moved that the agenda be approved as written; Heflin seconded. The agenda was approved unanimously

III. APPROVAL OF MINUTES OF APRIL 28 AND MAY 5TH

Lambert moved that the minutes of the April 28th and May 5th Faculty Senate be approved and Fennema seconded. The agenda was approved unanimously.

IV. OLD BUSINESS

*The question of how we will handle the election changes to the constitution was discussed and it was determined that it should be submitted to the Cameron faculty for approval. Ted Snider will get the information and get the ballot out.

*The recurring theme of pre finals week exams and enrollment during finals week at Cameron was discussed. President Ross has recommended that the Faculty Senate deal with the issue. Major exams should not be given the week before finals. Suzanne Crawford volunteered to look at OU’s policy concerning finals week enrollment.

V. COMMITTEE REPORTS

*The Rules Committee met Monday and handed in a draft of the Standing Committees. It was noted that Edie Skaggs is no longer with us and his position will be selected through election. Hoffman is not here anymore and his replacement is by appointment. Snider motioned that the Rules Committee Draft of the Standing Committees list be accepted for what we are responsible for. Fennema seconded and it passed.

*Joe Jones discussed the Academic Appeals meeting.
VI. NEW BUSINESS

*After some discussion about when the regular Faculty Senate meeting should take place, Lambert moved to have it meet the first Wednesday of each month, which was seconded by Hodgson. Underwood presented a friendly amendment to allow the January meeting date be on the 19th of January when the classes are in session. The motion passed by a majority with two opposing.

*Dr. Ross wants to talk to the Senate September 29th. It was proposed to have a special Faculty Senate meeting with the President on that date. Topics of interest expressed by Faculty Senate members included:

1) The evaluation form is mathematically unsound. It assumes equal weight in all areas. Is it an evaluation or a plan?
2) Fringe benefits for faculty might include reduced rate for faculty children
3) How is the post tenure plan going?
4) What is the added value of the Saturday advisements we have been doing this last year?
5) What about Summer salary changes?
6) What is her position on letters of appointments?

*Benson suggested that questions about the evaluation form be funneled through the Chairs, Deans and on to Vice-President Buckley. He noted that it is essential that faculty know what is valued and expected in the individual departments. Faculty need to know by what criteria they are being evaluated.

*Hagee moved to adjourn the meeting and Jones seconded. The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Linda Wright-Smith
Faculty Senate Secretary