Minutes  
Institutional Assessment Committee  
3:00 PM, January 24, 2012  
MCC Boardroom  
Lawton, OK

Members Present: Jawad Drissi, Mike Estep, Carla Guthridge, Terri Gentry, Roxanne Gooch, Carolyn Kinslow, Howard Kuchta, Maxwell Kwenda, Frank Myers, Zeak Naifeh, Karla Oty, Mary Penick, and Benson Warren.

Chair Benson Warren called the meeting to order at 3:00 pm. The minutes of the previous meeting were approved as corrected.

Karla Oty announced that Friday, January 20th is the deadline for programs to make changes in their WEAVE entries. She is meeting with all the deans to discuss which learning outcomes each of them approved.

The “Lucky Ten,” those who are reviewing General Education assessment, will meet on Thursday, February 2nd to discuss which programs should participate in a roundtable discussion. Oty reminded reviewers that they must enter their comments in WEAVE by that time. She will meet with those who have orphans in their reports to assist them in correcting the problem.

Oty distributed draft copies of the WEAVE survey that Howard Kuchta wrote. Thoughtful discussion ensued, after which Kuchta generously agreed to make revision based on the comments offered by various committee members. The revised survey will be emailed to IAC members for their feedback and approval before it is widely distributed.

Revised assessment grant proposals from the Education Department and the Psychology Department were discussed. Oty will contact the chairs about the resulting recommendations.

Following a motion by Mary Penick and a second by Zeke Naifeh, the chair adjourned the meeting at 4:45.

Carolyn Kinslow Secretary