The Cameron University Faculty Senate met on Wednesday, January 17, 2005. Chairman Vitense called the meeting to order at 3:40 p.m. in Room 106, Howell Hall.

I. ROLL CALL
Present: Vitense, Lambert, Wright-Smith, Miller, Reynolds, Adrian, Warren, Underwood, Crawford, Adam-Rockwell, Christensen, Johari, Snider, Smith, Jones, Su Lee, Hodgson, Honeycutt, Scott Richard Klein (for Fennema), Hagee, Zhao, Nelson

Absent: Armstrong Jr, Bachelor, Bursten, Catterall, Heflin, Penick, Raborn, Hoepfner

Guests: Ahmed, Buckley, Kruse, Peterson

II. APPROVAL OF AGENDA
Vitense added a friendly amendment to remove item number three from the agenda as the December meeting minutes are not printed yet. Lambert moved to approve the agenda with the friendly amendment and John Hodgson seconded. It was approved unanimously.

III. OLD BUSINESS
No old business was discussed.

IV. NEW BUSINESS
There was a discussion concerning the faculty dining room. There does not seem to be much of a faculty turn out at the dining room. A committee is looking into what should be done, such as close the faculty dining area and have faculty eat in the student side or continue with the faculty dining area. Members of this committee include Gail Jones, McGuire and Pazoureck.

Dr. Kruse talked about the Recruitment Committee creation of a workshop model for faculty. The concept is to help faculty develop a higher comfort level when with students’ parents. He also explained how faculty can help the recruitment and community relations personnel by going to a Cameron link to provided information when any faculty member has made contact with high school personnel. Greg Henry elaborated on how we can go to the Faculty & Staff button select Faculty/Staff Portal from the drop down menu and then click on the High School Faculty Contact Confirmation button to access the form. By annotating these ancillary contacts on the High School Faculty Contact Confirmation form, it will help the recruitment personnel make more meaningful contacts within the community and area high schools. Lambert motioned for Faculty Senate support of this concept as presented by Dr. Kruse. The motion
was seconded by Wright-Smith and was approved unanimously by the members of the Faculty Senate.

Dr. Jenkins presented his proposed workshop outline to help faculty interact in positive ways with parents of prospective students when they show up at Cameron. He showed a quick video demonstrating how not to interact with a parent. The idea is to increase the faculty comfort zone when these parent/prospective student/faculty exchanges occur. The workshop will last an hour and will have videos to show how best to talk with perspective students and their parents. There will also be listening exercises, evaluation of nonverbal cues, and related topics such as types of printed materials to hand out.

Dr. Vitense asked for volunteers to fill a faculty senate position opened on the Research Committee. Adam Rodwell volunteered to be on the committee. Snider made a motion for her to be a member of the Research Committee and Adam-Rodwell seconded the motion.

Vitense received a memorandum from President Ross noting that there will be a new search for a Dean of Fine Arts. The search committee will be comprised of 5 faculty members, of which 4 will be from the liberal arts school and one outside faculty. She wants the Faculty Senate to nominate 8 faculty from within the Fine Arts School and 2 from outside that particular school to be on a list from which she can select the search committee. Volunteers nominated so far are Lambert, Benson, Crawford, Janda, Miller, Bausch, Guthridge, and Hagee.

The Living Learning Center needs a committee to create the criteria for the faculty in residence. Adam-Rodwell and Wright-Smith volunteered to be members of that committee. As soon as we get more volunteers, the list will be sent to V.P. Buckley.

Dr. Buckley handed out a form showing the average salary increases for faculty, professional staff and other staff for fiscal year 2004-2005 from the Oklahoma State Regents for Higher Education. Cameron received the second highest average faculty increase.

V. COMMITTEE REPORTS
Vitense discussed the active search going on for the volleyball coach. Vinson is moving from that position to take on an administrative roll. To be a member of Division Two, Cameron is required to have 10 sports. We have added women’s golf and men’s cross-country to our other sports to meet this requirement. The student athletics overall grade-point is slightly higher than the overall average grade-point of the general student population. Hagee pointed out that athletes shy away from getting a degree in agriculture because of the necessity for afternoon agriculture labs. The coaches have told Vitense they will work around afternoon labs.

Lambert presented the Long Range Planning Committee report. Plagiarism was discussed and the committee passed a motion to consider a purchasing agreement “turnitin.com” to help Cameron faculty uncover plagiarized papers and
in the process become a tool to prevent plagiarism. Lambert suggested that by letting students know that you were using this program in your classes it will become a caution flag to any student that might think of plagiarizing. The students would submit their papers electronically via Blackboard and the software would automatically check it for plagiarism. Karen Hardin has information concerning how this software works. Lambert motioned to have the Faculty Senate consider the purchase of “turnitin.com.” The motion was seconded by Hoepfner. It was approved unanimously by the members of the Faculty Senate.

Warren presented an oral report for the Faculty Committee. They met on Monday afternoon. It was determined that every change in the handbook has to be reviewed by the Regent’s legal staff. They are finalizing changes to submit to V.P. Buckley, these changes will be reviewed at open meetings, by faculty, and the Faculty Senate. Their focus has been on finalizing chapter four. Buckley noted that since there would not be a lot of substantive changes it could be presented to the Regents as late as June.

Crawford presented the Fringe Benefits Report. That committee will be meeting the 2\textsuperscript{nd} week of February. She reminded everyone about the lecture by T.K. Bhattacharya on mutual fund performance taking place tomorrow at the Goodyear room at 3:30.

Underwood motioned to adjourn the meeting and Nelson seconded it. The motion was unanimously approved. The meeting was adjourned at 4:50.

Respectfully submitted,

Linda Wright-Smith
Faculty Senate Secretary