Members:

McKellips
Buckley
Burgess
Dawe
Goode (Absent)
Neale
Soelle
Young

1. Item from Executive Council. The Lawton Country Club is out making proposals to large employers for what they call a corporate membership to the Club. McKellips does not have the exact details on prices right now but there is quite a bit lower price for the people who take the corporate package. Right now the dues for a regular family type membership where you have access to everything are about $200.00/month. They are lowing that to $150.00 for corporate people. There is going to be two other levels of memberships - a social membership and a golfing membership. McKellips does not know all the details. The Club is planning to make that pitch to Cameron. Discussion followed.

2. McKellips stated that as he was going over the recommendations for reappointment of the instructors with President Ross, she noticed that several of these instructors do not have masters degrees and said that she wanted him to send them notice that if they do not have their masters degree completed by the end of next year, they will not be reappointed. Soelle asked for clarification - teachers of developmental courses - are the credentials different for those? McKellips replied no, that he discussed that with her specifically. He told the President that his recollection of how this came about was that we to have some instructors of that type and that we at one point concluded that those developmental courses were high school level courses and could be taught by people with high school level credentials. She did not like that. So, that is the letter that will come out of the Provost office to the deans. He will have to check and see which of these instructors do not have masters degrees. Soelle asked if it was okay to share that information with chairs or should she wait until the Provost formally communicates that. McKellips replied that it will be fine to let the chairs know that it is going to happen. Neale asked about athletics because they are instructors in PE. McKellips replied that he is sure the President did not intend it to include coaches by he will double check on that. He also stated that at one time there was a policy that the coaches had to have masters degrees also but that went away over the years and he doubts she intends to reimpose that but he will check. Dawe stated that a large number of those in Athletics are working on their masters. McKellips said that he doesn’t necessarily disagree with the decision but one of the problems he has with it is that in some fields the masters as far as credentials for teaching what these people have been assigned to teach makes no difference. However, it is always true that another academic credential has a
maturing effect on an individual and therefore it is valuable to them in some ways. Discussion followed.

3. McKellips asked Buckley about the CASI deal—how has that been handled in terms who worked on building the proposal. Buckley replied that Richard Braley prepared the proposal and Tony Pokorny signed off on it. McKellips said that the President gave him a notification that it is now time for the program call. Buckley stated this is a summer program and Braley has it right now. Short discussion followed.

4. McKellips stated that apparently some details have been worked out on an event that is coming up that he was not aware of. Chancellor Risser is coming here on March 25 and 26. There will be a reception for him at Cameron House from 5:00 to 6:30 on March 25 and the deans are supposed to attend. On March 26, President Ross would like to have the same sort of thing happen that happened with the legislators, with CAMSTEP and the Ann Nalley groups, Matt Jenkins’ deal. This time she also wants somebody in Business to do something similar to that. This was very well done with the legislators. It was a demonstration of making use of students to show what we are doing here. McKellips told Burgess she could talk with the other deans to get an idea of what happened in their areas. Her immediate thought is to use the portfolio group and talk about what they do with that million dollars. They already have a presentation put together. McKellips stated that is a good thought and he agrees with that.

5. McKellips informed the group that a new cellular telephone policy is being proposed. He has just received this document and has not had time to read it thoroughly nor make copies. He read the preamble. “The use of cellular or mobile services is limited to employees whose job and responsibilities make such services a necessity. Necessity includes, but is not limited to, situations in which time is of the essence in optimally accomplishing university purposes. Issuance of cellular or mobile devices requires the President’s approval. Personal use of cellular or mobile devices provided by the University is not permitted. Personal use by an employee of cellular or mobile devices provided by the University may result in disciplinary action, up to and including termination. This policy applies to cellular or mobile telephones, pagers and cellular or mobile telephone and pager services, the cost or compensation for which is provided wholly or partially by the University.” Discussion followed.

6. McKellips said that he has received an e-mail from Goode, which states: “In August 2002, at the deans meeting, I suggested that we not renew Corel WordPerfect licensing for 03-04 budget year. The campus-wide Microsoft contract provides MS Office Suite. The cost for Corel Word Perfect was $4,554 last year. The current level of Corel software loaded on PC’s may remain but no upgrades will be provided. The deans generally agreed but we have not discussed it since. Will it be okay for me to mention it Monday.” McKellips stated Goode is ill today and was not able to be here. McKellips stated he is a WordPerfect fan but the rest of the world had yielded to Bill Gates so any communication outside of Cameron via attachment to an e-mail, almost has to be a Word document. Note that Goode says the WordPerfect that is here will stay but there will not be any upgrades provided.
7. McKellips stated that we are supposed to be notified tomorrow that there will be another budget reduction immediately. They did not tell us how much, just that there will be one - the data they had so far indicated another reduction would be necessary. Discussion followed.

8. McKellips stated that each year the deans look at the personnel sheets and try to make sure the legends are identified with the people, etc. He distributed the sheets to the deans. This will need to be done for this trial budget we are starting to run. Discussion followed.

COMMENTS

Burgess - No comments.

Soelle - Mentioned the Academic Conference is on March 27, 28, 29.

Neale - No comments.

Dawe - No comments.

Young - No comments.

Buckley - No comments

Goode - No comments

Adjourned 11:38 a.m.