Deans’ Council Notes
September 21, 2004

I. Items from EC:
   Many are calendared below. We are not involved in all of them.

   Relevant input from suggestion boxes on campus:
   Open computer labs in Howell Hall on weekends or install the same software elsewhere so students could have out-of-hours access.

   *This was distributed more for information. Question was raised as to whether we needed to act on this since it was just one suggestion. It was pointed out there is a need to just explore a little and see if this is a more widespread problem.*

Student Speakers for Convocation:
   Zach Fort from Liberal Arts and Rachel Austin Rollins from Science and Technology have been selected as the student speakers at convocation this year.

   *Marshall Ferrell will work in prepping the speakers.*

II. Assessment update
   HLC has indicated that our monitoring report on assessment submitted in July was satisfactory and our next scheduled visit will be 2010-2011. This doesn’t mean we get to let up – we need to keep improving our assessment efforts as a means of improving our programs.

   On a related note, I am proposing we send a team of faculty to an HLC assessment workshop in early November in Chicago. I will be working with the Institutional Assessment Committee to determine faculty who may attend.

III. Hackler Award nominations are due to Clint Bryan by the close of business on September 24. Comments on process?

IV. Position advertising (Handouts). We should be able to advertise early. I have gotten some corrections back on the sheet I distributed a couple of weeks ago. You will need to assemble the paperwork required for posting positions. This includes the completion of the R7 and a brief justification. The justification could be in terms of replacing someone, increased student demand, new directions in a program, etc. Does not have to be extensive – just some sense of why we need this position. The plan is to advertise early with the understanding that these positions are subject to budget availability. More justification may be required later as we may need to make some difficult decisions on which positions to actually fill.
V. Comanche Nation College – Please have your chairs check over the Comanche Nation College schedule I had forwarded earlier to be sure that:

1. They are comfortable with the courses being offered from their department.
2. They are comfortable with who is teaching – I have credentials from many of them in my office.

If the chairs are comfortable with the listing, please have them include the Comanche Nation College courses from their department in the next run-through of the Spring schedule.

VI. Academic dishonesty. More and more I have been reading about the innovative ways students have devised to cheat. How can we deter this sort of thing and make it clear we have no tolerance for it?

Discussion ranged over different forms of cheating, including electronic devices, plagiarism, etc. On a related note, students have apparently been using some computer labs to produce copies of textbooks for others from a CD issued with text. This issue led back to a discussion of better control of printing in student labs on campus.

VII. Lectureship dinner. Good source on campus of easels and backboards for posters?

*Lloyd Dawe has the posters and backboards.*

VIII. Salary plan questions and comments?

For the next round:

1. Could the COLA be set at a flat amount rather than a percentage?
2. Chart was a little difficult to write on – area too small.
3. One issue that arose was with split appointments where one part ended up being under $16667. This led to the evaluator giving $500 as COLA when it should have been 3% since the combined salary was greater than $16667. This has been fixed.

Around the Table

Neale – No comment

McArthur – Are workshops counted in the load and, if so, how? This question arises in an instance where a faculty member could be picking up several other assignments and then takes workshops on top. Discussion about workshops and other "auxiliary" assignments will be held at next meeting.

Abramo – Dr. Sullivan and Dr. Abramo met with Battle Lab at Ft. Sill the previous day. There is the potential for some collaboration.
Young – The Library held a Native American Art Exhibit and had a speaker last week.

There seems to be an increase in Library Instruction Courses, in some cases spurred by assessment objectives. Dr. Young was attempting to get some idea as to how high this demand might be.

Burgess – Business has bugs in the Building.

Dr. Burgess has fielded some student complaints regarding the dust being raised at the Cameron Village construction site.

October 14 is India Nights. Student tickets are still available but nonstudent tickets are sold out.

Goode – Noncredit reporting is due on September 24.

Sutherlin – Congratulations to departments achieving Level III in assessment.

Dawe – Research day at UCO is October 29. We have 31 poster abstracts, (6 Liberal Arts, 4 Education and Behavioral Sciences, 16 Science and Technology, and 5 from Business). 62 people are registered.

Raised a question about where online Graduate Research Assistantship support is comes from. Answer was from Karen Hardin’s account. This needs to be clarified as well as the source of ITV stipend money.

Question was raised about the equity of an online instructor getting a teaching assistant if the class size is over 40 but a classroom instructor not getting the same benefit. This has apparently been discussed previously and the answer centers on the idea that a classroom instructor can simultaneously deal with 40 people in a classroom – answering questions, etc. while the online person deals with this aspect one person at a time. The question was then raised as to whether there is some number of classroom students that would equate to a 40-person online class in terms of getting help. Discussion ensued without a clear answer.

Deans Only

IX. Distinguished Professor Criteria

The Deans met with the VPAA to consider their proposal for the Distinguished Professor. The recommendations are being considered and will be shared with the President.
**Calendar notes**
September 28 – Lectureship recognition dinner
September 29 - Student Activities Building Open House; 11:30
October 2 – Leadership Oklahoma on campus
October 4 – Tommy Dorsey
October 14 – Legislative Forum – Theater in the early morning
October 14 – Leadership Lawton on campus in morning
October 15 – Convocation
October 29 – Research day at UCO
November 9 – Hackler Award Dinner
November 10 – OU – CU basketball game – Lloyd Noble Arena