Council Co-Chairs present: Dr. Ronna Vanderslice and Dr. Buddy Odom

Council Members present (voting): Dr. Jennifer Dennis, Dr. Jim Hawkins, Dr. Margery Kingsley, Dr. Ali Soylu, Dr. Lawrence Weinstein, Ms. Rosalyn Cash, Ms. Megan Foster.

Council Members present (non-voting): Ms. Claudia Edwards, Ms. Bernadette Lonzanida, Ms. LaQuita Shaw

Council Members absent: Dr. Ken Masters, Dr. Terrence Paridon, Dr. Lynda Robinson, Dr. Michelle Smith

Guests: Ms. Jamie Glover, Assoc. VP Enroll. Mgmt., Ms. Linda Phillips, Registrar; and Ms. Marshana Moore, Grad. Admissions Counselor

Proceedings

Meeting was called to order by Co-chair, Dr. Vanderslice at 2:30 p.m.

Minutes from prior meeting (November 20, 2008) were distributed. A motion to approve was made by Dr. Lawrence Weinstein and seconded by Dr. Margery Kingsley. The motion carried.

Introduction of new members

Two new members of the graduate council were introduced. Those new members are Rosalyn Cash who will be the student representative for the School of Business and Dr. Ali Soylu, Assistant Professor, School of Business

Business

A. Graduate Preview Night: Jamie Glover was available to discuss Graduate Preview Night and the idea to possibly change from reception style to break out sessions. In the past some instructors offered extra credit for students to attend so a lot of the students at Preview Night were already current students. It was suggested that the mailing list be checked ahead of time to see if there are any current students on the list that need to be removed from the mailing list. A study was done three years ago and our primary market was our current students and alumni. The possibility of an afternoon session for undergraduates and evening session for alumni was mentioned. Positive feedback was received on trying the breakout sessions. It was suggested that a current student speak at the break out session. Graduate Preview Night is scheduled for April 14, 2009.

B. Request to Modify Course (page 1) EDUC 5273: Advanced Tests and Measurements. An examination of the design and construction of assessment instruments and the use of test results. The course emphasizes aligning assessments with instructional design, establishing validity and reliability, and using best practices in educational assessment. The course includes a field component in which assessment results are analyzed to determine the impact of instruction on student learning. Prerequisites-EDUC 5103 or permission of the
graduate advisor. A motion was made by Dr. Jim Hawkins to approve and the motion was seconded by Dr. Margery Kingsley. Motion carried.

C. Request for temporary graduate faculty approval (Supplement B) Members were asked to review the temporary graduate faculty approval forms for the following faculty.

1. Tanisha Billingslea, Education - Dr. Lawrence Weinstein made a motion to approve and Dr. Jim Hawkins seconded. Motion Carried.
2. Dr. James Hawkins, Education – Dr. Jennifer Dennis made a motion to approve and Dr. Lawrence Weinstein seconded. Motion Carried.
3. Frank Howard Kuchta, Education – Dr. Jennifer Dennis made a motion to approve and Dr. Lawrence Weinstein approved. Motion carried.
4. Show-Mei Lin, Education - Dr. Lawrence Weinstein made the motion to approve and Dr. Jennifer Dennis seconded. Motion carried.
5. Kelly McClure, Education - Dr. Lawrence Weinstein made the motion to approve and Dr. Ali Soylu seconded. Motion carried.
6. Dr. Jamie Polk, Education - Dr. Lawrence Weinstein made the motion to approve and Dr. Jennifer Dennis seconded. Motion carried.

D. Second Master’s Degree policy-recommendation sent to Dr. McArthur - No action at this time. This item was discussed at the November meeting and asked delay until the January meeting for the School of Business to reach a decision. Dr. Buddy Odom made a motion to change the policy as proposed by the School of Education and Behavioral Sciences and Megan Foster seconded. Motion carried. Linda Philips was asked to work on the actual wording on the policy change.

E. Graduate Faculty requirements (pages 2-3) Dr. Vanderslice mentioned that we need to discuss the current requirements for Graduate Faculty status. It was suggested that the current policy may be too lenient. A suggestion was made to check with other universities to see what their Graduate Faculty requirements are currently. It was suggested that a subcommittee be formed to check with other universities and come back with a proposal. Subcommittee was formed with Dr. Jim Hawkins (Education), Dr. Ali Soylu (Business) and Dr. Lawrence Weinstein (Psychology). They will give a report at our next meeting.

F. Appeal of Suspension: The statement of a student was discussed and the suspension was recommended to be upheld.

Announcements-Graduate Catalog updates. Revisions are due to Dr. Vanderslice by February 20.
Next Meeting will be February 26 at 2:00 p.m. The proposed Admissions terminology change will be discussed at the next meeting.
There were no comments or questions.
The meeting was adjourned by Dr. Vanderslice at 3:55 p.m.