

# CAMERON UNIVERSITY

## Religious Holidays Policy

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### Policy Statement

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It is the policy of the University to excuse the absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays.

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### Who Should Know This Policy

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|---------------------|------------------------------------|
| √ President         | √ Faculty                          |
| √ Vice Presidents   | Other Accounting/Finance Personnel |
| √ Deans             | √ Students                         |
| √ Department Chairs | Other Groups                       |
| √ Directors         | All Employees                      |
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### Responsibilities

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#### Responsible for Policy

University Officer Responsible  
Ronna Vanderslice

Vice President for Academic Affairs

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## Procedure

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**STATEMENT OF PURPOSE:** It is the policy of the University to excuse the absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays.

### 1.0 Definitions

1.1 Religious Observance: Major annual events associated with a religious group or organization. For examples, refer to [The Interfaith Calendar \(http://www.interfaithcalendar.org/Archive.htm\)](http://www.interfaithcalendar.org/Archive.htm) for a listing of the primary sacred times and dates for world religions.

### 2.0 General Guidelines

2.1 Excused Absence: Notice in advance of the absence is assumed.

2.2 Rescheduling: Assignments and examinations may be rescheduled to occur before or after the originally scheduled date.

2.3 Religious observances are typically known years in advance. It is the responsibility of each student to consider this information prior to enrolling for a course with a scheduling conflict.

2.4 Appeal: If the student and the faculty member cannot agree, normal appeal procedures (faculty to department chair to dean to Vice President for Academic Affairs) are available to the student and can be followed.

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## Contacts

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Policy Questions: Office of Academic Affairs, (580) 581-2250

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## Forms

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In support of this policy, the following forms are included:

None

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## Policy History

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### Policy

Issue Date: October 19, 2015

Reviewed, no revision: February 2016

Revised: