Faculty Minutes

Date: June 22, 2010

Present: Director of Library Services, Assistant Director of Library Services, Instructional Librarian, Technical and Electronic Services Librarian, Archives Librarian, Access Services Librarian, and Collection Services Librarian.

Discussion on format changes for Ebscohost databases:

Technical and Electronic Services Librarian reviewed the options for the library simplifying the web site that will occur with the changes initiated by Ebsco. All librarians agreed the layout style that Mandi presented is acceptable.

Online access to Calendar for Information Literacy classes, handouts and student evaluation:

Technical and Electronic Services Librarian demonstrated the Library instruction calendar that she created with the University’s web site software. It can show the classes that are scheduled, and can have links to handouts, URLs, the Student Survey, assignments. There is a limit of five links and five handouts. A form for faculty to use to book a library instruction class can also be added to the page with the calendar. The completed form would generate an e-mail to Assistant Director of Library Services with a carbon copy to Technical and Electronic Services Librarian and the Archives and Computer Specialist as back-up personnel. The Director suggested that we change the text box on the form from “Notes” to “Class Objectives.” It was agreed that the library should start the implementation of both the calendar and the form.

Comp II format change:

Instructional Librarian presented a revised practice exercise for the Comp II (ENGL 1213) classes. The exercise for finding information sources now includes clear objectives, and brief catalog, database, and citation exercises. The web-based exercise includes finding a scholarly website based on criteria for evaluating information, and practice creating a citation from a website.

Opposing Viewpoints:

The Director announced that, in light of an English department request and after consideration of the practices of other Oklahoma libraries, we will cancel our subscription to the Opposing Viewpoints database, and the print copies that we receive will be located in circulating books instead of reference. The Director suggested that the Access Services Librarian should create a draft handout about choosing a scholarly composition paper topic and that we work with English composition teachers to finalize the document.

Problems with students not enrolled for summer:

Assistant Director of Library Services announced that librarians can override the integrated library system to enable students enrolled in the Fall, but not the Summer semester, to check out books and other library resources.
LE@D Classes:

Librarians may now start participating in the LE@D classes of their choice. The cost is $15.00 per class and the average duration is 3 hours. All that is required is to create a login name and use “Cameron” as the password. Remember to tell Justin Davis exactly which class you are taking so he can account for the cost.

Gold Rush volunteer needed for 6/25:

Archives Librarian volunteered to represent the library department for the Gold Rush on June 25, 2010.

OLA Report:

Collection Services Librarian showed a PowerPoint presentation and talked about the workshops that she attended at the joint OLA/MPLA conference. Some of the highlights were the pre-conference titled “The Future of Technical Service,” a presentation called “50 Years of Artifacts,” and OLA Gold, a leadership forum.

Access Services:

Access Services Librarian announced that the second workstation at the circulation desk has been installed and is working properly.

The next meeting was not scheduled.