General Education Committee
Meeting Minutes

Date: January 14, 2015

Committee Members Present: Kirsten Underwood, Edris Montalvo, Yingqin Liu, Yanjun Zhao, Sarah Janda, Karla Oty, Abdulhamid Sukar, Marge Kingsley, Jenel Cavazos, E. Ann Nalley, Mandi Smith, Matthew Van Sant, and Loree Gaines

Meeting was called to order at 4:01 PM in CETES 207

1. Minutes from the November 7, 2014 meeting were read and approved.

2. Dr. Oty talked about the current version of the Criteria for Accreditation. She said the two portions that are most relevant to the General Education Committee (GEC) are 3.B. and 4.B. 3.B. covers General Education expectations and 4.B. covers assessment as a whole which applies to General Education. She will e-mail the Criteria for Accreditation to GEC committee members.

3. GEC committee members are encouraged to attend the General Education Roundtable meetings with the disciplinary group they are advisors for. Dr. Oty will be conducting the General Education Roundtables on February 6, 13, 20, and 27 and she wanted to know which sessions each GEC committee member would be able to attend. After she compiles availability information she will then schedule the Roundtables based on Learning Outcomes.

4. Dr. Underwood asked Dr. Cavazos to lead brainstorming during the meeting on NSSE questions to be used for General Education. The GEC members agreed that we needed to ask General Education questions about things learned in the classroom and during extracurricular activities. The GEC wants the questions asked during capstone classes and they suggested we use Survey Monkey to ask the questions. Dr. Cavazos, Dr. Underwood, and Dr. Oty will meet to develop the General Education questions.

5. Next GEC meeting will be Wednesday, February 11, 2015 at 4:00 PM in CETES room 207.

6. Meeting was adjourned at 4:35 PM.

Submitted by Loree Gaines