Meeting was called to order at 3:00 p.m. in Room 104, Student Union.

I. ROLL CALL

Present: Underwood (Chair), Bursten, Davis, Lanasa, Groves, Lee (Provost)

Absent: Vitense, Krishnan, Zhao, Fennema, Dawe

Motion to approve the minutes from the November 5, 2003 meeting: Bursten; Second: Lanasa. The motion was approved.

Motion to have future minutes emailed to members within two days for their approval: Lanasa; Second: Groves. The motion was approved.

Motion requesting that minutes be posted to the Cameron Intranet in a timely fashion: Groves; Second: Lanasa. The motion was approved.

II. OLD BUSINESS

The Committee discussed its relationship with the President's Planning Committee. It was noted that there is an upcoming meeting of that committee. The Committee agreed that the President's Planning Committee should be reminded of the Faculty Senate Long-Range Planning Committee's mission. One of the Committee members who also serves on the President's Planning Committee will convey that information at their upcoming meeting.

The Committee discussed focusing some of its attention on academic-oriented issues and the overall academic environment at Cameron. The Committee discussed the need to identify Cameron's academic signature and the advantages this institution has over others.

The Committee discussed a number of academic issues including classroom assessment, class sizes, the university's jurisdiction/service area, student recruitment, and faculty positions, tracks, and course loads.

The Committee discussed three issues which might serve as the basis for further deliberation:
1. The institutional signature and the common characteristics of the academic experience at Cameron.
2. Improvements to the academic environment at Cameron.
3. The path(s) taken to achieve academic excellence at Cameron.

The Committee also expressed an interest in examining the institutional stresses that may be created during the institution's move toward becoming the premier regional university in the Southwest.

Motion to revisit the three issues at the next meeting: Bursten; Second: Lanasa. The motion was approved.

III. NEW BUSINESS

Motion to schedule the next meeting for December 3, 2003 at 3:00 p.m. in Room 104, Student Union: Groves; Second: Bursten. The motion was approved.
IV. ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Submitted by:
T. Davis, Secretary
Faculty Senate Long-Range Planning Committee