IAC MEETING MINUTES 28 APRIL 2014

Time: 4:00 - 5:00 PM  
Location: MCC Executive Board room

Attendance: Ronna Vanderslice, Karla Oty, Dennis Frisby, Mike Husak, Pamela Rogers, Yoonsin Oh, Robert Bausch, James Dover, Richard Longoria de Voltair, Kirsten Underwood, Sharon Christensen, Muhammad Javed, Alan Moore, Holly Thomas, Tony Wohlers, Mary Penick, Robin Lee, Zeak Naifeh, Barbara Pickthorn, and Ryan Flood

Absent: Roxanne Gooch, Courtney Glazer, Yanjun Zhao, Chao Zhao, Frank Myers, Heather King.

1. Approval of minutes from 21 January meeting

Dr. Kirsten Underwood motioned to approve. Dr. Yoonsin Oh seconded, and the motion passed unanimously.

2. New IAC Secretary

A new IAC Secretary was not chosen, but Ryan Flood volunteered to take minutes for the 28 April 2014 meeting.

3. Revised Assessment Calendar

Dr. Karla Oty presented the Revised Assessment Calendar. General education requirements will be reviewed. Roundtable discussions will start 2 weeks earlier due to information entered into WEAVEonline becoming finalized when the deadline hits.

4. Summer Reviews

Dr. Oty is looking for IAC members to review during the summer. 1-2 of the required assessments can be completed during the summer months.

5. IAC member terms

IAC member term lengths were discussed. A motion has passed in the Faculty Senate that IAC members serve terms of three (3) years instead of the current two (2) year term. A lively discussion ensued. It was asked if there is a rotation of terms in place so that members from the same department do not finish their terms at the same time and thus create multiple new positions to fill. Dr. Oty confirmed that there is a rotation of terms, although if IAC members leave the University in the middle of their term, a new member would have to be appointed to finish the former member’s term.
6. Next workshop?

August 22\textsuperscript{nd} will be tentatively planned as the next IAC workshop. Time TBD. The previously discussed workshop in May will be postponed due to lack of availability. As August 22\textsuperscript{nd} gets closer, the amount of workers needed and sign up for positions will be addressed. The schedule will ideally be set by May 9\textsuperscript{th}. Workshop ideas included data tables, action plans, well-written content, retiring documents, and rubrics.

7. Any other business

Health and Physical Education will not use the assessment funds that were allocated to the department. There is $4,000 left for assessment tools, but ideas must be presented quickly as the funds must be reallocated by the end of May 2014.

8. Adjourn

Zeak Naifeh motioned to adjourn. Pamela Rogers seconded the motion, and the motion passed unanimously.