Council of Deans

Date: Tuesday, April 2, 2013
Location: Administration Board Room

Time: 3:00 p.m.

1. Approval of Council of Deans Minutes – March 5, 2013 Meeting (Handout 1)

2. Announcements and Information Items

   a. Spring 2013 Midterm Grades Summary: 364 of 364 possible 0 and 1000 level courses (required participation) were assigned midterm grades (100% Participation). 128 of 656 2000 level and higher undergraduate courses (optional participation) were assigned midterm

   b. Proposed changes to evacuation scripts due to Elizabeth Hall by Friday, April 12, 2013. Please submit an electronic copy. (Handout 2)

   c. CUR consultants at Cameron University April 25-26, 2013. Discussion forums to focus on undergraduate research, scholarship, and creativity on April 25 (4:30-6:00 pm SC 100) and on April 26 (12:30-2:00 pm SC 100)- Dr. Terry Conley, Dean, School of Science and Technology

   d. Staff Evaluations due by April 30- Please remember to review your draft evaluations with your supervisor prior to sharing them with your supervisee. (Handout 3)

   e. Fall 2013 change in overload payment practices for faculty
      i. Overload compensation for 16 week courses is currently paid twice a semester (September and November or February and April). With this change, overload compensation will be made in four equal payments starting in September or February.
      ii. 1st 8 week courses are currently paid once a semester (September and February). With this change, faculty will now receive four equal payments starting in September or February. This will result in the faculty member receiving half of their pay for the 1st 8 week course after it is completed.
      iii. 2nd 8 week courses are currently paid once a semester (November and April). With this change, faculty will now receive four equal payments starting in September or February. This will result in the faculty member receiving one month’s pay before the course has started. If a course is cancelled, then the overpayment will be deducted from the next paycheck.
      iv. Payments for workshops and Intersession courses will not change. Compensation for these courses will be paid as they currently are, in the month that they are teaching a workshop or intersession course.
      v. Adjunct faculty payments will not be impacted by this change.
      vi. Summer school payments to faculty will not be impacted by this change.
3. Discussion Items
   a. Dr. Vincent Tinto After Action Review
   b. Call for 2013-2014 Hackler Award Nominations (Handout 4)
   c. Academic Integrity and Misconduct in the online environment
      i. Review of recent online incidents within Oklahoma
      ii. Proctoring and identity validation practices at CU - Dr. Sylvia Burgess, AVP for Academic Affairs
      iii. A special meeting for further discussion will be called – suggested attendees are the academic deans, distance learning administrators and staff, VP Holland and Director of Student Development Pruchnicki.
   d. Standard Scheduling Policy Update (Handout 5)

4. Standing Agenda Items
   a. Assessment Activities Update

      Criterion Three. Teaching and Learning: Quality, Resources, and Support
      The institution provides high quality education, wherever and however its offerings are delivered.

      Core Component 3.E. The institution fulfills the claims it makes for an enriched educational environment.
      1. Co-curricular programs are suited to the institution’s mission and contribute to the educational experience of its students.
      2. The institution demonstrates any claims it makes about contributions to its students’ educational experience by virtue of aspects of its mission, such as research, community engagement, service learning, religious or spiritual purpose, and economic development.

   c. Retention and Graduation Rate Project Update
d. Early Alert Usage Update

<table>
<thead>
<tr>
<th>Semester</th>
<th>Unduplicated Instructors who used Early Alert at least once</th>
<th>Total Unduplicated Instructors</th>
<th>Percent of Instructors Using Early Alert</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2011</td>
<td>231</td>
<td>364</td>
<td>63.5%</td>
</tr>
<tr>
<td>Spring 2012</td>
<td>208</td>
<td>355</td>
<td>58.6%</td>
</tr>
<tr>
<td>Summer 2012</td>
<td>73</td>
<td>159</td>
<td>45.9%</td>
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<tr>
<td>Unduplicated Fall 2011 - Summer 2012</td>
<td>281</td>
<td>420</td>
<td>66.9%</td>
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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Fall 2012</td>
<td>261</td>
<td>356</td>
<td>73.3%</td>
</tr>
<tr>
<td>Spring 2013</td>
<td>262</td>
<td>350</td>
<td>74.9%</td>
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<tr>
<td>Summer 2013</td>
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<tr>
<td>Unduplicated Fall 2012 - Summer 2013</td>
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March 31st, 2013

e. Cameron Guarantee and Institutional Transparency Update

f. Legislative Update

i. Impacts of Sequestration

5. Around the Table for Announcements

6. Upcoming Meetings and Events
   a. Council of Chairs – 3:30 p.m. on Tuesday, April 9, 2013
   b. Council of Deans – 3:00 p.m. on Tuesday, May 7, 2013
   c. Regents Meeting Dates (for curriculum proposal purposes)
      i. The University of Oklahoma Board of Regents

<table>
<thead>
<tr>
<th>Board Meeting Dates</th>
<th>Topics Due</th>
<th>Drafts Due</th>
<th>Location</th>
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<tbody>
<tr>
<td>May 9-10, 2013</td>
<td>March 15</td>
<td>April 1</td>
<td>Norman</td>
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<tr>
<td>June 24-26, 2013</td>
<td>April 29</td>
<td>May 13</td>
<td>Ardmore</td>
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<td>September 18-19, 2013</td>
<td>July 29</td>
<td>August 12</td>
<td>Tulsa/Claremore</td>
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<tr>
<td>October 23-24, 2013</td>
<td>September 3</td>
<td>September 16</td>
<td>Lawton</td>
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<tr>
<td>December 5-6, 2013</td>
<td>October 7</td>
<td>October 21</td>
<td>Norman</td>
</tr>
</tbody>
</table>
d. Proposed changes to evacuation scripts due to Elizabeth Hall by Friday, April 12, 2013.

e. McMahon Field and Athletic Center Dedication- April 23, 2013, 1 p.m.

f. Discussion forums on undergraduate research, scholarship, and creativity- April 25 (4:30-6:00 pm SC 100) and on April 26 (12:30-2:00 pm SC 100)

g. Commencement- Friday, May 10, 2013

h. Graduate Hooding Ceremony – Saturday, May 11, 2013

7. New Business