Announcements and Information Items:

1. Hackler Teaching Award Nominations due to Joe Jones on October 11
2. Travel requests and course arrangements – Causes and consequences

5.3 TEACHING RESPONSIBILITIES

A faculty member is expected to meet his/her classes at all scheduled times and in scheduled places, to be prompt in beginning and dismissing his/her classes, and to administer final exams only at the appointed hours. In the event that a faculty member finds it necessary to be absent from a scheduled class meeting, he/she has a responsibility to make arrangements for the class and to notify his/her department chair so that arrangements relating to his/her absence can be made.

3. Online Course Development – Content, Best Practices, Certification, and Recurring Evaluation

Discussion Items:

1. Sick Leave procedures – Handouts

2. Academic Integrity – Faculty Senate, SGA, Deans Council (Handouts)

3. New Business – Around the table

Due Dates and Calendar:

October 12  Out of Office (Council on Instruction)
October 16  Noon, United Way Volleyball Fundraiser, Aggie Gym
October 19-20 Fall Break
December 1   Research Day - UCO