Council of Deans

Date: Tuesday, January 3, 2012
Time: 3:00 p.m.
Location: Administration Board Room

1. Introduction- Dr. Gary Buckley, Interim Dean, School of Science and Technology

2. Approval of Council of Deans Minutes –December 6, 2011 Meeting (Handout)

3. Announcements and Information Items
   a. General Interest
      i. Summer and Fall 2012 Enrollment Schedules are due by 5 p.m., Thursday, January 26, 2012 to Registrar.
      ii. Training workshop to submit IRB applications electronically to the OU IRB is February 3, 2012 between 1:00-3:30 p.m. in the CETES small conference room
      iii. Spring Deadline to submit internal grants is February 27, 2012
      iv. The deadline to submit Lectures and Concerts proposals is 5 p.m., Thursday, March 1, 2012. Please turn in to Student Services, Room 324, North Shepler (Handout)
      v. Faculty Scholarship Exhibit: April 16-20, 2012 in the Library Reading Room
      vi. Graduate Hooding Ceremony on Sunday, April 29, 2012 starting at 2:00 p.m.
   b. Aggie Enrollment Days (Handout)
   c. Final Examination Scheduling for Distance Learning Courses- Lisa Restivo, Distance Learning Coordinator
   d. Update on Faculty Teaching Load- S6L Process for Spring 2012- Director Karla Oty
   e. Speakers Bureau Update (Handout)

4. Standing Agenda Items
   a. Academic Festival Update
i. Next Festival Speaker, Robin Wright, is coming to Cameron on January 19, 2012.

ii. Reminder: At the end of each month, please forward a list of items to me showing how faculty and staff are including or incorporating the Festival into student and community experiences on campus.

b. Assessment Activities Update
c. Retention and Graduation Rate Project Update
d. Early Alert Usage Update
e. Cameron Guarantee and Institutional Transparency Update
f. Legislative Update
g. Around the Table for Announcements

5. Upcoming Meetings and Events
   a. Council of Chairs – 3:30 p.m. on Tuesday, January 10, 2012
   b. Council of Deans – 3:00 p.m. on Tuesday, February 7, 2012
   c. Regents Meeting Dates (for curriculum proposal purposes)
      i. The University of Oklahoma Board of Regents

<table>
<thead>
<tr>
<th>Board Meeting Dates</th>
<th>Topics Due</th>
<th>Agenda Items Due</th>
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<td>January 25-26, 2012</td>
<td>Nov. 17</td>
<td>Dec. 9</td>
<td>OKC</td>
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<td>March 28-29, 2012</td>
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<td>May 10-11, 2012</td>
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<td>June 25-27, 2012</td>
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<td>Ardmore</td>
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<td>September 19-20, 2012</td>
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<td>Tulsa/Claremore</td>
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<td>October 24-25, 2012</td>
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<td>December 6-7, 2012</td>
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   ii. The Oklahoma State Regents for Higher Education
      1. Thursday, January 26, 2012 - 9 a.m.
      2. Thursday, March 1, 2012 - 9 a.m.
      3. Friday, May 25, 2012 - 9 a.m.
      4. Thursday, June 21, 2012 - 9 a.m.
      5. Thursday, September 6, 2012 - 9 a.m.
      6. Thursday, October 25, 2012 - 9 a.m.
      7. Thursday, December 6, 2012 - 9 a.m.

d. Duncan Adjunct Faculty Workshop - Thursday, January 5th at 6:30 p.m. at the Duncan campus
e. Lawton Adjunct Faculty Workshop - Thursday, January 12th at 6:00 p.m. in the McCasland Ballroom
g. Supplemental Summer 2012 Budget Requests due by January 20, 2012
h. Equipment items “wish list” due by January 20, 2012
i. Summer and Fall 2012 Enrollment Schedules due to Registrar by Thursday, January 26, 2012, 5 p.m.
j. Training workshop to submit IRB applications electronically to the OU IRB is February 3, 2012 between 1:00-3:30 p.m. in the CETES small conference room
k. Spring Deadline to submit internal grants is February 27, 2012
l. Lectures and Concerts proposals due to Student Services - Thursday, March 1, 2012
m. Faculty Scholarship Exhibit: April 16-20, 2012 in the Library Reading Room
o. Graduate Hooding Ceremony – Sunday, April 29, 2012, 2:00 p.m.

6. New Business