The meeting was called to order at 3:34pm by the chair, Abbas Johari. Minutes of the November meeting were approved as printed.

New Business:

The Department of Military Science presented a request to modify the title and the course description of MSL 4004 in order to bring this course in compliance with the mandate from US Army Cadet Command.

The Department of Biology presented a proposal to modify the hours of credit, description, content, and number of Biol 1005. The request is to provide better laboratory experiences for the students by providing a set time for laboratory sessions in addition to safety concerns due to the current large number of students per faculty member during laboratory sessions.

The Department of Agriculture presented a request to modify the description of ANIM 3653. This change is necessary to better reflect the content of the course so pre-vet student can transfer this course to OSU. The department additionally requested a modification not reflected in the current request to change the name of the course from Applied Nutrition to Principles of Applied Nutrition; this change is also requested to enable the course to transfer to OSU. Ted Snider noted that the current request did not list the prerequisite for this course and the department requested this modification to be made. The 2003-2005 Cameron Catalogue lists both CHEM 3345 and AGRC 1123 as prerequisites.

The Department of Technology requested the following changes in their offerings:

- Associate in Applied Science/Computer Aided Design Drafting, curriculum changes and the Associated in Applied Science/Electronics Engineering Technology curriculum changes and name change. These changes are requested to make theses programs more appealing to both students and potential employers based on feedback from the department’s Industrial Advisory Councils.
  - Bachelor of Science/Computer Information Systems change from Policy Level II to Level III;
  - Bachelor of Science/Electronics Engineering Technology change: Policy Level II to Level III, change name to include “Engineering”, and changes in curriculum.
  - Bachelor of Science/Engineering Design Technology change: Policy Level II to Level III, change name to include “Engineering” and changes in curriculum.

Changes from Level II to Level III are not actual changes in the program. The department thought these programs had been changed to Level III back in the 1980’s but current listings with the Regents indicate these changes were never made. Changes in name and curriculum are being added to incorporate the changes recommended by the department’s Industrial Advisory Councils.