MINUTES

Members Present: Dr. Vanderslice, Dr. Dennis, Dr. Kingsley, Dr. Masters, Dr. Paridon, Dr. Robinson, Dr. Weinstein, Bernadette Lonzanida, Linda Phillips, and Claudia Edwards

I. The meeting was called to order by Co-chair Dr. Vanderslice.

II. Dr. Robinson moved and Dr. Dennis seconded the approval of the minutes for the December 16, 2009 meeting. The minutes were approved with 3 minor corrections.

III. Business

A. Old Business
   1. Second Master’s Degree policy sent to Dr. McArthur—no update
   2. Admission Terminology Change sent to Dr. McArthur—no update
   3. English Proficiency Policy sent to Dr. McArthur—no update
   4. Psychology program and course modifications sent to Dr. McArthur—no update
   5. Incomplete Grade policy sent to Dr. McArthur—no update
   6. Graduate faculty requirements sent to Dr. McArthur—no update

B. New Business

Dr. Vanderslice reviewed the appeal process and options available to the Council regarding the appeals being presented.

1. An MBA student appealed her suspension. Dr. Kingsley moved and Dr. Paridon seconded to affirm the suspension. After a review of the student’s letter of appeal and transcript, the motion carried unanimously.
2. Another MBA student appealed her suspension. Dr. Robinson moved and Dr. Kingsley seconded to affirm the suspension. After a review of the student’s letter of appeal and transcript, the motion carried unanimously.

Bernadette Lonzanida, MBA Graduate Coordinator, will notify each student immediately of the Council’s decision. Dr. Vanderslice will follow with a written letter.

IV. Announcements
Lani Malcolm is integrating the suggested revisions of the Graduate Catalog. Once she has completed this task, the revised version will be reviewed again by Dr. Vanderslice and the graduate advisors for final corrections.

V. The next meeting will be February 24, 2010 at 11:00 a.m. in CETES Conference Room B.

VI. There was a question as to when the terms “probation” and “suspension” are removed from students’ records as stated in the procedure to appeal academic probation or dismissal on page 28 in the current graduate catalog. This item will be on the Council’s February agenda.

VII. Meeting was adjourned at 9:35.