MEMBERS PRESENT
Dr. Lance Janda - Associate V.P. for Enrollment Management/Graduate Coordinator - Council Chair
Dr. John Courington - School of Business
Dr. Lawrence Weinstein - School of Education and Behavioral Sciences
Dr. Terrence Paridon - School of Business
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Graduate Advisor (Ex-Officio)
Dr. Sylvia Burgess - School of Business - Guest
Dr. Aubree Helvey - School of Business - Guest
Ms. Molly Burger - Office of Graduate Studies - Guest

MEMBERS ABSENT
Dr. David Miller - School of Liberal Arts
Student Representative
Student Representative
Dr. Michelle Smith - School of Education and Behavioral Sciences
Dr. Marcy Blackburn - School of Education and Behavioral Sciences
Dr. Mohammad Tabatabai - School of Science and Technology
Ms. Claudia Edwards - School of Educ and Behav Sci - Graduate Programs Advisor (Ex-Officio)

I. Call to Order

The meeting was called to order at 3:35 p.m. in North Shepler 413 by Dr. Lance Janda.

II. Approval of Minutes

Dr. Paridon motioned to approve the minutes of the April 12, 2007 meeting, amended with a memorandum and attachments regarding the grade appeal and change for Trasa Shinpoch. Dr. Weinstein seconded. The motion passed.

III. Announcements

A. Transitions: Dean Burgess will be leaving end of June, and Dr. Courington will take over the School of Business as Interim Dean on July 1, 2007. By end of the summer, Dr. Blackburn will step down as interim Dean of School of Education and Behavioral Science, and Dr. Ronna Vanderslice will fill the role of Dean by the same date. Molly Burger will be leaving the position of Graduate Recruiter, and the position is currently advertised.

B. Dr. Janda presented Graduate Council with a current overview of Cameron University enrollment, highlighting that retention seems to be an issue and will be a focus in the
future. Summer enrollment at the graduate level is down and Fall enrollment is up, partly due to reclassification of July online courses from Summer to Fall term.

C. Dr. Janda and Molly Burger presented highlights from the results of the Graduate Marketing Survey conducted by the research group hired by Government and Community Relations. The research indicates that Cameron University alumni and current students may be best targets for graduate program recruiting. Molly Burger presented an update of recruitment activities. Dean Burgess reported working with contacts at Memorial Hospital in areas of Business Management training.

D. Dr. Janda reminded members of Graduate Council of the attendance policy.

IV. Old Business

A. Dr. Janda presented Graduate Council with a revised statement for students to sign at the time of admission pertaining to plagiarism including the definitions on the back of the statement. Dr. Courington moved to approve the revision. Dr. Paridon seconded, with the statement that the document should be reviewed soon. The motion passed.

B. Dr. Janda reported that he still needs to discuss holding two hooding ceremonies with Dr. MacArthur, and will save the topic for a later date.

V. New Business

A. Dr. Janda presented Graduate Council with the revised Thesis Handbook. Dr. Courington moved to approve the text as amended. Dr. Paridon seconded. The motion passed.

B. Dr. Janda discussed the lack of uniformity for Graduate Council member terms by school. Dr. Courington explained that the terms were originally set up to stagger the exit of council members. This issue will be addressed at a later date.

C. Dr. Janda presented Graduate Council with an application to Permanent Graduate Faculty on Dr. John Geiger. Dr. Courington moved to approve. Dr. Paridon seconded. The motion passed.

VII. The next Graduate Council meeting is scheduled for July 16, 2007 in room 413 of North Shepler at 3:30 p.m.

VIII. Meeting adjourned at 4:35 p.m.