
Members Absent: Kelly McClure, John Geiger, Hassan Ahmed, Kirsten Underwood, Gary Buckley, Tyler Johnson (SGA), Whitney Harstad (SGA)

Chairperson Danny McGuire called the meeting to order at 3:34 p.m.

In the first order of new business, Dr. John McArthur, Vice President of Academic Affairs, spoke with the committee regarding the need for implementing a tracking system for proposed curriculum changes from their inception through final approval. He introduced a model used by the University of Oklahoma, and suggested that the committee look into adopting a similar spreadsheet-based system to track future curriculum requests. He also reiterated the need to have minutes posted online, especially once the mechanism for posting them is implemented at the university level. He also discussed the fact that the university will likely be switching all majors to a minimum requirement of 124 hours in the future, with the probability that the four-hour reduction would come from the General Education requirements.

Next, the committee heard the following course and program requests (with included motions and voting results):

1. Department of History and Government, Dr. Lance Janda, Chair:
   
   course modification:
   
   -HUM 4511-3 (Selected Topics in the Great Plains Experience --------> HUM 2613 (Selected Topics in the Humanities)

   **motion to table the proposal, suggesting that the proper protocol would be to drop the present course and add a new course, by Graves, second Crawford, unanimous approval**
2. Department of Biological Sciences, Dr. Carla Guthridge:

course modifications:

- BIOL 4881 --------> BIOL 2881 (Biology Seminar, change in level, prerequisites, and description, and number)

- BIOL 4902 --------> BIOL 4901 (Biology Capstone Course, change in credit and prerequisites)

program modification:

- B.S. degree in Biology (intended to change the checksheet to reflect the two new course modifications)

  **motion Crawford, second Soylu, unanimous approval**

3. Department of Computing and Technology (no representative present):

   course modifications:

   - Seven TECH courses were presented with a request to change prerequisites; given the switch to the Banner system, the newly proposed prerequisites would not be able to be recognized. Thus, the committee suggested that the proposed modifications be tabled until the next meeting to change the paperwork.

   **motion to table Crawford, second Guthridge, unanimous approval**

In Old Business, committee secretary Graves indicated that the minutes from the February 5, 2009, meeting would be sent to all committee members for approval later in the afternoon. The minutes were approved unanimously via email, with nine votes “yes” and zero votes “no.” The meeting adjourned at 4:39 p.m.

faithfully submitted,

Russell Graves
Secretary, Cameron University Curriculum Committee