ACADEMIC STANDARDS AND POLICIES COMMITTEE

Unapproved Minutes from Meeting on November 18, 2002

Members present: Bausch, Crawford, Dzialo, Netherland, Reid, and Underwood Members absent: Vitense

Meeting called to order at 3:00 PM.

Minutes from meeting on April 29, 2002 approved as amended.

The Committee considered the time period for which students must complete requirements to satisfy an Incomplete grade. Discussion ensued.

Motion was made to accept the following revision to the Incomplete policy on Page 23 of the University Catalog:

Insert after first sentence in Section 28: "Students must have met these requirements at the end of the first eight weeks of the next sixteen-week semester."

After "If the instructor has not submitted a grade change..." delete "...within one year after the time has expired for removing the "I"..." and replace with "...by the end of the second eight weeks of the next sixteen-week semester..."

Motion passed.

Motion was made to make the following revisions to Section 27 ("I" Symbol) on Page 23 of the University Catalog:

Delete last sentence in paragraph.

In second sentence, after "Students who receive an "I"..." replace "...have no more than one full semester..." with "...will have until the end of the first eight weeks of the next sixteen-week semester..."

Motion passed.

Zoe Durant's concern about the determination of honors for graduates was discussed. The current determination is a combination of GPA and class rank. Zoe Durant pointed out that only one other university in Oklahoma considers both GPA and rank to determine honors for graduates.

Motion was made to eliminate the use of class rank in the consideration of conferring honors to graduates.

Motion passed.

Motion to adjourn was made at 4:05 PM.