Council of Deans

Date: Wednesday, February 5, 2014  
Time: 2:00 p.m.  
Location: Administration Board Room

Approval of Council of Deans Minutes – January 8, 2014 Meeting (pages 1-4)

Discussion Items:

1. Hiring--Chase Massie
2. Early Alert Data usage for Spring 2014 (page 5)
3. FLAC After Action Review and Faculty Load Report—Karla Oty and Mandy Husak
4. Major tracking from fall 2013 to spring 2014—Karla Oty
5. Academic Summary (Handout)
6. U.S. Professors of the Year Awards Program (Handout)

Reminders:

1. Every department and every school should have a DegreeWorks expert for advisors to contact for help. If you would let Linda know who the experts are, it will really help us. The idea is that advisors and students should contact the departmental expert first for assistance. If that person isn’t available, they should contact the school expert. If neither of those can provide assistance, they should contact Linda Phillips, Mandy Husak, or send an email to degreeworks@cameron.edu.

2. Fast Facts for Spring 2014 have been posted at www.cameron.edu/iraa under Institutional Data. Please note that this is a snapshot of enrollment on census day. Our enrollment will change between now and the end of the semester so these numbers should not be used for any “official” purposes.

Important Dates:

- Council of Chairs – 2:00 p.m. on Thursday, February 20, 2014
- Council of Deans – 2:00 p.m. on Wednesday, March 5, 2014
- Regents Meeting Dates (for curriculum proposal purposes)
  - The Oklahoma State Regents for Higher Education
    - March 6, 2014
    - April 24, 2014
    - May 30, 2014
    - June 26, 2014
    - September 3-4, 2014
    - October 22-23, 2014
    - November 6, 2014
    - December 3-4, 2014
  - February 5, 2014 – Mid-term grades for 1st 8 week classes posted by 4 p.m.
- February 6, 2014 – Livestream of Board of OK Ethics lunch speaker, Michael Hingson, at School of Business
- February 14, 2014 – Recommendations for reappointment and non-reappointment due to VPAA
- February 19, 2014 – Last date to withdraw with an Automatic "W" for 1st 8 week classes
- February 26, 2014 – Last date to withdraw from a class (with signature) for 1st 8 week classes
- February 28, 2014 – Job descriptions for staff positions due to Chase Massie by 5:00 p.m.
- February 28, 2014 – CU-Duncan’s Art Exhibit ends
- February 28, 2014 – Penalty for late payment of tuition and fees begins
- March 5, 2014 – 1st 8 week classes end
- March 7, 2014 – 2014 Oklahoma Research Day
- March 7, 2014 – Final grades posted by 4:00 p.m. for 1st 8 week classes
- March 7, 2014 – Mid-term grades for 16 week classes posted by 4 p.m.
- March 14, 2014 – All adjuncts teaching 2nd 8 weeks (S8 position suffix) and all full-time faculty should be locked by the appropriate Dean/Supervisor and all 2nd 8 week payroll action forms submitted to the Human Resources Department by 5:00 p.m.
- March 14, 2014 – Service Learning Conference in Oklahoma City
- March 17-23, 2014 – Spring Break
- April 1, 2014 – Deadline to apply for graduation
- April 9, 2014 – Last date to withdraw with an Automatic "W" for 16 week classes
- April 10-11, 2014 – 2014 Scholars Summit at Cameron University in the CETES Conference Center
- April 21, 2014 – Deadline to apply for British Studies Program
- April 23, 2014 – Last date to withdraw from a class (with signature) for 16 week classes
- May 2-9, 2014 – Final Exams
- May 9, 2014 – Commencement
- May 13, 2014 – Final Grades posted by 4:00 p.m.