Minutes
Institutional Assessment Committee
3:00 pm, March 7, 2012
Cameron University
Lawton, OK

Chair Benson Warren called the meeting to order at 3:00 pm. Minutes were read and Cathy brought up two edits, one to Zeak’s name and one to the wording in minutes. Zeak motioned to approve the minutes as revised. The motion carried.

Karla reported on the survey monkey results. The response rate was good, 230-290. Zeak said # 14 was what he expected. Courtney said #15 had the highest disagree rating. Karla asked with regards to #10 if it would be helpful. 67% surveyed said it would be helpful, discussion ensued. Karla suggested we look at the comment section. Zeak said we can see some common comments. Some things being asked for are provided, the just aren’t being used. Courtney suggested we start giving positive feedback. Howard brought up validity and reliability, Karla discussed rubrics. Zeak suggested targeted sessions for training. Edris suggested we spotlight successful action plans to help people understand the purpose of assessment and how it has improved other programs. Courtney and Edris volunteered to do a qualitative analysis of the comment section of the survey, and to have it done by the end of the school year.

We moved on to discussion of General Education. Karla named participants. She said it went well at first but some got mired down. Zeak said the departments of Foreign Languages and History worked well together but will likely need encouragement to keep them motivated. Karla stated that small steps had been made in many areas, some more than others. Benson stated that overall it went well.

Benson began discussing working on picking workshops for April. Karla said a curriculum mapping workshop is needed. It was agreed that the morning of April 13 would be a good time. Courtney recommended workshops be provided but the Deans recommend them to departments as they see fit.

Workshops on type of measurements based on outcomes scheduled for April 20, 2012. It was recommended we do 2 workshops on Rubrics, one during summer and one during fall.

On April 6th, IAC will try and meet with the General Education committee during their meeting to get a report from the General Education conference.

Karla stated that she would try to turn the new cycle on April 17, 2012. At this time the 2011-2012 data will be done.

Zeak said the Fitness Center will be added to Assessment and would be developing outcomes. Intramural sports will be added next year.
Mike Eştep motioned we adjourn. Mike Husak seconded the motion and we adjourned.