GRADUATE COUNCIL MEETING
APPROVED MINUTES
April 10, 2008

MEMBERS PRESENT
Dr. Lance Janda- Graduate Council Chair
Dr. John Courington - Interim Dean, School of Business
Dr. Aubree Helvey - School of Business
Dr. Terrence Paridon - School of Business
Dr. Jennifer Dennis - School of Education and Behavioral Sciences
Dr. Lawrence Weinstein - Chair, Psychology Dept, School of Education & Behavioral Sciences
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Advisor
Student Representative/Business – Megan Foster
Student Representative/Education – Whitney Burris
Ms. LaQuita Shaw - Graduate Enrollment/Admissions Coordinator
Ms. Elizabeth Terrazas - Graduate Recruiter
Ms. Ruth Martin – Admin Assist/Office of Graduate Studies & Enroll Mgmt-meeting minutes

MEMBERS ABSENT
Dr. Ronna Vanderslice - Dean, School of Education & Behavioral Sciences
Dr. Michelle Smith - Chair, Education Dept, School of Education and Behavioral Sciences
Ms. Claudia Edwards - School of Education & Behavioral Sciences, Educ and Psych Advisor
Dr. Margery Kingsley, Chair, Dept English & Foreign Languages, School of Liberal Arts

I. Call to Order

The meeting was called to order at 3:40 p.m. by Dr. Lance Janda.

II. Approval of Minutes

Dr. Janda passed out a copy of the minutes from the March meeting for approval or corrections. Information had been requested whether Student Reps are voting members. Ruth verified that Student Reps are voting members on the Grad Council. Dr. Courington motioned to approve the minutes. Dr. Weinstein seconded. The motion passed.

III. Announcements

A. Dr. Janda passed out the bound copies of the updated Graduate Catalog for NCATE to Dr. Dennis. She received 13, with extra copies going to Dr. Courington, Dr. Weinstein, Bernadette, and Megan.

Focus on NCATE - Chys still w/ McCarthy at this point on Engl requirement.
B. Dr. Janda stated we have a recruiting report from the Grad Recruiter, Elizabeth Terrazas and gave the floor to Elizabeth to speak. She stated she has been to two recruiting fairs, one in Paul’s Valley and the other in Oklahoma City. The interest she has seen lies mostly in online courses. Elizabeth says she runs into the fact that people do not know where Cameron is so she is getting a lot of interest. She has also contacted her source in Mexico to initiate interest in an exchange program and they are very interested. There is an office in Dallas that links area universities with students in Mexico. Elizabeth updated the information on the GMAT and GRE interest shown for admission purposes and stated that Oklahoma and Texas have very low percentages in people taking those tests. She reported that Graduate Preview Night is coming up fast, April 15, and reminded everyone to come. She further stated we need to focus on recruiting our own undergraduates. There will be letters generated in 4 parts to be sent to these students a week a part as a mass mail out requested by Dr. Reasor.

C. Dr. Janda reported that enrollment numbers are slightly up overall for Fall at the UG level. We are still losing people in the military for various reasons; deployment, relocation, etc. Grad level up for Summer but down still for Fall 08. There is a push to get UG programs online and that might happen as soon as this Fall. We hope to have the Master in Organizational Leadership up soon. Paridon had an observation that the economy going down doesn’t mean enrollment won’t go up; historically, it does go up if economy goes down.

D. Dr. Janda shared that the new dean for the School of Business will be Dr. Oris Odom effective June 2, 2008.

E. Dr. Janda touched briefly on the update for the Business building. It has finally gone vertical and is showing progress.

IV. Old Business

Dr. Janda stated that McArthur still needs to green light the certificates for Entrepreneurial Studies.

V. New Business

Dr. Janda passed out copies of requests for Permanent Graduate Faculty status on Dr. Tabatabai and Dr. Argyros. Discussion ensued on whether permanent status should be conferred on instructors who teach no graduate classes in a School with no graduate programs. Consensus was no, they do not need to be a Permanent Graduate Faculty member. The motion to deny based on no grad program in their School was made by Dr. Helvey. The Motion was seconded by Dr. Courington. Motion passed.

VII. There is no Graduate Council meeting in May. The next Graduate Council meeting is scheduled for June 12, 2008, in the 4th floor conference room (413), North Shepler.

VIII. Dr. Janda asked if there were anything else to discuss. Dr. Courington motioned to adjourn. Dr. Paridon seconded. Meeting adjourned at 4:20.