Members Present: Cathy Blackman, Terri Gentry, Roxanne Gooch, Carla Guthridge, Mike Husak, Carolyn Kinslow, Howard Kuchta, John McArthur, Frank Myers, Zeak Naifeh, Karla Oty, Mary Penick, Pam Rogers, Kirsten Underwood, and Benson Warren

Members Absent: Gen Ed. Chair and Faculty Senate Representative

Chair Benson Warren called the meeting to order at 3:30 PM.

Zeke Naifeh moved that the minutes for the March 3rd meeting be approved. Mary Penick seconded, and the motion carried.

Warren introduced new members Roxanne Gooch and Pam Rogers from the School of Business, Mike Husak from the School of Science and Technology, Terri Gentry from the Academic Advising Center, and Cathy Blackman from the Library. Mary Penick remains on the committee representing Adult and Continuing Education, and Frank Myers returns to the committee representing Enrollment Management.

Karla Oty reported that the plan to award mini grants for assessment projects has been disseminated across campus, and the first deadline for applications is October 14th. The funds must be used only for new projects and cannot be used to purchase food or beverages. The projects need not be tied to one specific department, so people from different disciplines are free to collaborate on a project.

Oty distributed copies of a draft of the University Assessment Plan and will gladly receive comments and feedback on it. She also provided a draft of a proposed PQIR reviewers’ report. Lively discussion followed with particular focus on the question of whether those whose plans were completed on time and were approved could be allowed to forego the roundtable discussion of their plans. McArthur pointed out that he gleaned much useful information from listening to those reports and would not want to see any program receive a pass for more than a year. Further comments reiterated the need to use encouraging and helpful rhetoric when responding to the various plans, particularly when one needs considerable revision. A third handout from Oty contained the draft of the proposed calendar of assessment deadlines; she will be distributing it to deans, chairs, and directors in the near future.

Warren remarked that some programs may have numerous outcomes, and since they would all have to be discussed at the roundtables, the amount of time for those sessions may need to be increased. Perhaps some programs will need to schedule double sessions.

The list of reviewers for the Academic Advising Center and Enrollment Management was generously supplied by Dr. Oty.
Warren asked if 3:30 on Thursdays was a good time for meetings of the committee this semester, and general commenting and murmuring appeared to indicate that it was.

After Penick moved for adjournment and Gentry seconded the motion, an affirmative vote resulted in the chair’s concluding the meeting.

Carolyn Kinslow
Secretary

Heflin moved that the committee cease to require Power Points and replace them with WEAVE Online DAR reports. After being seconded by Greg Treadwell, the motion passed.

Warren thanked IAC members who worked on the Gen Ed PQIR process and announced that focus groups for faculty who teach Gen Ed courses will be conducted during the spring semester.

Oty distributed the report on the Gen Ed PQIR, noting that the Gen Ed Committee would respond to data entered for various Gen Ed courses. She also reported that the first workshop on student learning outcomes was held in February with representatives from Math Education, CIS, Nursing, and the Library attending. Participants exhibited varying levels of understanding, and some misunderstanding about SLOs still exist, but the workshop was, on the whole, successful. Oty distributed copies of participant reviews of the workshop.

David Fennema moved to adjourn the meeting, and Courtney Glazer seconded the motion. After an affirmative vote, the Chair adjourned the meeting at 3:15.

Carolyn Kinslow
Secretary