Minutes
Institutional Assessment Committee
2:30 pm, March 3, 2011
Administration Building Boardroom
Cameron University
Lawton, Oklahoma

Members Present: David Fennema, Courtney Glazer, Carla Guthridge, Jim Heflin, Aubree Helvey, Vanessa Huff, Carolyn Kinslow. Howard Kuchta, Zeak Naifeh, Karla Oty, Mary Penick, Greg Treadwell, Kirsten Underwood, Benson Warren, and Sherry Young,
Members Absent: Jennifer Holland, Vice President for Academic Affairs representative

Chair Benson Warren called the meeting to order at 2:30 PM.

Jim Heflin moved that the minutes for the January 6th meeting be approved with the proviso that a typographical error at the end of the first paragraph be corrected. Mary Penick seconded, and the motion carried.

Warren introduced new member Vanessa Huff from Enrollment Management.

Karla Oty described the new WEAVE Online software and explained that it would probably change the presentation and approval process for program assessment. Training will be required for IAC members since they will be offering feedback on program reports and approving the reports as ready for presentation. The Council of Chairs will be advised of the move to WEAVE Online by early April. Discussion followed regarding whether or not Power Point presentations would still be necessary.

Heflin moved that the committee cease to require Power Points and replace them with WEAVE Online DAR reports. After being seconded by Greg Treadwell, the motion passed.

Warren thanked IAC members who worked on the Gen Ed PQIR process and announced that focus groups for faculty who teach Gen Ed courses will be conducted during the spring semester.

Oty distributed the report on the Gen Ed PQIR, noting that the Gen Ed Committee would respond to data entered for various Gen Ed courses. She also reported that the first workshop on student learning outcomes was held in February with representatives from Math Education, CIS, Nursing, and the Library attending. Participants exhibited varying levels of understanding, and some misunderstanding about SLOs still exist, but the workshop was, on the whole, successful. Oty distributed copies of participant reviews of the workshop.
David Fennema moved to adjourn the meeting, and Courtney Glazer seconded the motion. After an affirmative vote, the Chair adjourned the meeting at 3:15.

Carolyn Kinslow
Secretary