Rules Committee Meeting

Date: 8/30/2013

Location: Nance Boyer Hall

Present: Drs. Lynda Robinson, Sara Janda, Mike Dunn, Courtney Glazer and Tahzeeba Frisby

Meeting Minutes:

1. Establishing specific time slots for University wide Committee Meetings - topic was introduced by Dr. Mike Dunn

   Dr. Janda suggested specific time slot for committees such as IAC and Gen Ed

   Dr. Robinson suggested First Thursday of Every month at 3:30 pm.

   Dr. Tahzeeba Frisby recommended every other Friday and added that we take into consideration the availability issues of science faculty offering special studies research classes on Fridays. Dr. Robinson mentioned that time slots for teachers on Fridays should also be considered. Dr. Dunn recommended that roll call should be a part of committee meetings. Drs. Janda and Glazer proposed that we add this topic to the election ballot for faculty to vote on the issue.

2. Committee discussed clarification of Information Technology Advisory Committee description. Dr. Janda inquired if ITAC should be a part of teaching and development committee. Rules committee agreed that the ITAC need to rewrite the description of committee responsibilities.

3. Discrepancy regarding term limit of various committees was discussed.

   Dr. Dunn inquired if committee members should be in committees for 2-3 terms. Drs. Frisby and Robinson suggested three year term.

4. Next discussion was about Discrimination and Harassment Committee

   Replacement of Presidential appointee Terri Gentry was discussed. Discussion also included whether members should be elected or appointed and if the chairs be nominated for the committee.

5. Curriculum and Faculty Development Committee make up was satisfactory and Rules committee didn’t have suggestion for these committees.

6. Financial Assistance Committee (FAAC) was next on the agenda.
Dr. Glazer informed the rules committee that financial aids have new regulations regarding ways to demonstrate progress. FAAC committee members are appointed not elected. Rules committee concluded that the makeup of the FAAC should be reviewed.

7. **General Education Committee (GEC).**

Member list need to be updated. Issues regarding voting rights of ex officio members need to be addressed keeping in mind those members don’t outnumber the elected committee members.

8. **Graduate Council (GC) Committee**

Committee list need to be updated. Ronna Vanderslice, Margery Kingsley and Ottis Odom are no longer members of this committee. This committee has a two year term limit. Rules committee members recommended that the description under faculty membership should be ‘each degree program’ instead of ‘each school’. Dr. Robinson recommended better representation of the Psychology department. Rules committee members discussed whether department chairs should be members of GC committee.

9. **Institutional Committee (IAC)**

Terms limits of elected members need to be addressed.