Discussion Items:

1. Minimum Faculty Qualifications (page 1)
2. IDEA response rates (pages 2-3)
3. Review of online courses with Quality Matters rubric
4. Access to Fort Sill (pages 4-5)
5. Course Equivalency Project (CEP) — Mandy Husak (pages 6-8)
6. Reappointment/non-reappointment expectations
7. Closing positions
8. Resignation/Retirement process
9. Title IX—Pregnant and Parenting Student’ Rights (pages 9-10)
10. Advising Center Issues—AVP Kingsley
11. Midterm Grades—AVP Kingsley
12. Academic Festival student session – March 12 at 3:30pm in the MCC Ballroom; please help encourage students to attend

Reminders:

1. Spring 2015 Student Information Sheet and Syllabus Attachment for different course formats posted to the web at http://www.cameron.edu/academic_affairs and on AggieAccess
2. If there are any changes made after the FLAC lock dates please be sure to submit a new payroll action form as soon as possible. Failure to submit a corrected payroll action form may result in incorrect payments.
3. Please remember the protocol for canceling workshops. When workshops are canceled before Educational Outreach is notified (Lorie Garrison/Leilie Coughenour), there is no way to determine who was enrolled in order to notify the students and assist in moving them to other workshops or courses. Lorie sent a protocol out last week explaining the steps to follow to ensure all aspects of workshops are properly addressed, including student replacement, halting payroll action forms, etc.
4. Please ask faculty to pay attention to all emails from Margot Gregory so that they won’t miss important Blackboard information.
Important Dates:
- Chair Meeting – January 30, 2015 at 8:30 a.m. in the IBC/RMA Executive Boardroom
- Council of Chairs – February 26, 2014 at 2:00 p.m. in the IBC/RMA Executive Boardroom

- Regents Meeting Dates (for curriculum proposal purposes)
  - The University of Oklahoma Board of Regents
    | Board Meeting Dates | Topics Due | Drafts Due | Location |
    |---------------------|------------|------------|----------|
    | January 28-29, 2015 | November 24 | December 8 | Lawton   |
    | March 10-11, 2015   | January 15 | January 30 | Tulsa    |
    | May 7-8, 2015       | March 12   | March 30   | Norman   |
    | June 22-24, 2015    | April 30   | May 14     | Ardmore  |
    | September 16-17, 2015 | July 27    | August 10  | Norman   |
    | October 27-28, 2015 | September 3 | September 18 | Lawton |
    | December 1-2, 2015  | October 8  | October 22 | Norman   |

- The Oklahoma State Regents for Higher Education
  - January 28-29, 2015
  - March 4-5, 2015
  - April 8-9, 2015
  - May 28-29, 2015
  - June 24-25, 2015

- January-March 13, 2015 – CU Get Fit Challenge-8 week program (Department of Sports & Exercise Science)
- January 23, 2015 – DAR outcomes posted in WEAVE (Academic programs, Library, Teaching and Learning)
- January 23, 2015 – Adjunct lock date for 1st 8 weeks, 12 weeks, 16 weeks, January intersession and any section with an end date during the 1st 8 weeks (F8 and 16 position suffix) should be locked by the appropriate Dean/Supervisor.
- January 23, 2015 – Any courses being taught as overload by a full-time faculty member should be designated as overload (OV position suffix) in FLAC by the appropriate Chair. After moving a course to overload please remember to zero out all of the proposed hours for that course in the instructional summary.
- January 23, 2015 – All adjunct and full-time faculty payroll action forms submitted to the Human Resources Department by 5:00 p.m.
- January 26, 2015 – Do not lock any 2nd 8 week courses prior to this date (S8 position suffix). Any 2nd 8 week courses locked prior to this date will be loaded with 1st 8 week and 16 week courses and will no longer be available to adjust in AggieAccess and may result in incorrect payments.
- January 27, 2015 – Spring test of our Emergency Communication System at 1:50 p.m.
- January 27, 2015 – Presentation by international women’s advocacy group She is Safe at noon in the Wichita Room, Shepler Center
- January 28-29, 2015 – CU hosting the OU Board of Regents
- January 29, 2015 – Screening of the movie “Fed Up” at 5:00 p.m. at the Duncan Regional Hospital Auditorium in the Pavilion Building followed by a discussion/Q&A session with Dr. Ashley Weedn (School of Education & Behavioral Sciences)
- January 30, 2015 – Stress and Learning: Teaching Students with Complicated Lives, 12:00-1:00 p.m., Ross Hall Room 111 (Teaching and Learning Series)
- January 30, 2015 – Earlybird Registration for the Transformative Learning Conference ends
- February, 2015 – Ribbon breaking and dedication ceremony for the School’s 4 Little Free Libraries (School of Education & Behavioral Sciences)
- February, 2015 – Family Fun Run (School of Education & Behavioral Sciences)
- February 4, 2015 – Mid-term grades posted by 4:00 p.m. (1st 8 week classes)
- February 5, 2015 – Student Development Tutoring Fair, 12:30-2:00 p.m., MCC Buddy Green Room
- February 5-27, 2015 – Roundtable discussions (Gen Ed)
- February 6, 2015 – 12 week classes begin
- February 10, 2015 – Navigating Red River: How to Work a Career Expo with Jordan Scribner, 1:00 p.m., MCC Buddy Green Room
- February 10, 2015 – Higher Ed Day at the State Capitol
- February 12, 2015 – Last date to enroll or add a class (12 week classes)
- February 12, 2015 – The Math Formula: Math + Effective Study Strategies = Success with Maureen Durant, 9:30 a.m., MCC Buddy Green Room
- February 13, 2015 – New Faculty Follow-Up Session, 9:00-10:30 a.m.
- February 16, 2015 – Last date to drop without entry on transcript; last date to drop with refund (12 week classes)
- February 16-21, 2015 – School/Departmental Book Drive Contest (School of Education & Behavioral Sciences)
- February 18, 2015 – Last date to withdraw with an Automatic W (1st 8 week classes)
- February 25, 2015 – Last date to withdraw from a class with signature (1st 8 week classes)
- February 25, 2015 – Deadline for nominations for CU Employee Excellence Awards
- February 27, 2015 – Why Students Hate Group Work: Strategies for Collaborative Learning, 12:00-1:00 p.m., Ross Hall Room 111 (Teaching and Learning Series)
- March, 2015 – Jack Bryan – Journals, Sketches, and Paintings inspired by the Wichita Mountains (Department of Art)
- March 1, 2015 – Deadline for faculty self-evaluations to department chairs for the Annual Academic Performance Review (Faculty Handbook)
- March 4, 2015 – 1st 8 week session ends
- March 4, 2015 – Effective Communication with Janet Williams, 2:00 p.m., MCC Buddy Green Room
- March 5, 2015 – 2nd 8 week classes begin
- March 6, 2015 – Final grades posted by 4:00 p.m. (1st 8 week classes)
- March 6, 2015 – Mid-term grades posted by 4:00 p.m. (16 week classes)
- March 7, 2015 – Spring Preview Day
- March 9, 2015 – Sexual Assault Awareness with Jill Melrose, 12:00 p.m., MCC Buddy Green Room
- March 9, 2015 – Guest speaker Dr. Roger Beachy to present on “Global Food Security” (School of Science & Technology)
- March 9-13, 2015 – Building a Mentally Healthy Community: Part One (School of Education & Behavioral Sciences)
- March 11, 2015 – Last date to drop without entry on transcript; last date to drop with a refund; last date to enroll or add a class (2nd 8 week classes)
- March 12, 2015 – Program changes/corrections due in WEAVE (Gen Ed)
- March 12, 2015 – Manners Matter with Dr. Jennifer Pruchnicki, 1:30 p.m., MCC Buddy Green Room
- March 12, 2015 – All adjuncts teaching 2nd 8 weeks (S8 position suffix) and all full-time faculty should be locked by the appropriate Dean/Supervisor and all 2nd 8 week payroll action forms submitted to the Human Resources Department by 5:00 p.m.
- March 13, 2015 – Oklahoma Research Day
- March 15, 2015 – Deadline for department chair and faculty to discuss appraisal report for the Annual Academic Performance Review (Faculty Handbook)
- March 16-20, 2015 – Spring Break
- March 25, 2015 – “You Can’t Sit With Us!” - The Inclusive Person’s Guide to Making Fetch Happen with Jordan Scribner, 2:00 p.m., MCC Buddy Green Room
- March 26, 2015 – Graduation Fair
- March 26-27, 2015 – Transformative Learning Conference at UCO
- March 27, 2015 – New Faculty Follow-Up Session, 9:00-10:30 a.m.
March 27, 2015 – Mid-term grades posted by 4:00 p.m. (12 week classes)
April, 2015 – Invited speaker (Global Food Security), Dr. Roger Beachy, Founding Director, New World Food Center, University of California-Davis, TBA (School of Science & Technology)
April 1, 2015 – Deadline to apply for graduation to ensure name will appear in Commencement program
April 7, 2015 – Career Services Exploring Majors - All Majors Fair, 10:00 a.m.-2:00 p.m., MCC Ballroom
April 8, 2015 – Mid-term grades posted by 4:00 p.m. (2nd 8 week classes)
April 8, 2015 – Last date to withdraw with an Automatic “W” (12 and 16 week classes)
April 8-10, 2015 – Leslie Williams Cain – Visiting Artist (Department of Art)
April 15, 2015 – Deadline for Dean to return Annual Academic Performance Review with comments to department chair and faculty (Faculty Handbook)
April 17, 2015 – Undergraduate Research, Scholarship, and Creative Activities: Lessons Learned and Future Ambitions, 12:00-1:00 p.m., Ross Hall Room 111 (Teaching and Learning Series)
April 18, 2015 – Healthy Outdoor Youth Expo from 10:00 a.m.–noon and 1:00–3:00 p.m. at the Wichita Mountains Wildlife Refuge
April 21, 2015 – Last date to withdraw with an Automatic “W” (2nd 8 week classes)
April 22, 2015 – Last date to withdraw from a class with signature (12 and 16 week classes)
April 23-26, 2015 – 110 in the Shade, University Theatre
April 28, 2015 – Last date to withdraw from a class with signature (2nd 8 week classes)
May, 2015 – Building a Mentally Healthy Community: Part Two (School of Education & Behavioral Sciences)
May 2-8, 2015 – Final Exams
May 8, 2015 – Commencement
May 11, 2015 – Intersession classes begin
May 11/12, 2015 – Art and Jazz in the School Garden at Pat Henry Elementary (School of Education & Behavioral Sciences)
May 12, 2015 – Final grades posted to AggieAccess by 4:00 p.m.
May 13, 2015 – Faculty Offices close at 5:00 p.m.
May 29, 2015 – Intersession ends